



## **Agenda/Regular City Council Meeting**

**January 22, 2008 - 6:00 P.M.**

**City Council Chambers**

- A. Call to order - Pledge of Allegiance
- B. Roll Call - Excused Absences
- C. Minutes of the Regular City Council Meeting of January 8, 2008
- D. Claims/Vouchers: Voucher Amount \$546,308.23, Payroll Amount \$0
- E. Claims for Damages - None
- F. Small Contracts (Less than \$10,000)
  - Cheney Cleaning Co. - Police Dept. janitorial = \$495.25 per month
  - West Plains Goju-Ryu Karate - karate classes = 90% of fees collected
  - Gary Carver - yoga classes = 70% of fees collected
  - D. Ellis, D. Meyer, I. Kusz - fencing instruction = 70% of fees used to purchase supplies
  - Julie Butler - Jazzercise = 80% of fees collected
- G. Information Items
  - Communications Interoperability Presentation
- H. Appointments - Civil Service
- I. Citizen Comments: Open to Public (two minute limit)
- J. Action Items
  - Public Hearings - None
  - Resolutions
    - 1. 08-009 - Resolution D-393 - LEXIPOL Daily Training Bulletin Subscription
    - 2. 08-011 - Resolution D-394 - Public Safety Interoperable Communications Grant Match MOU
    - 3. 08-012 - Resolution D-395 - Resolution Supporting Ballot Measure for 1/10 of 1%
    - 4. 08-014 - Resolution D-397 - Acceptance of Bid: Structural Steel for Cheney Substation Project
    - 5. 08-015 - Resolution D-398 - Acceptance of Bid: Relay Panels & Controls for Cheney Substation Project
    - 6. 08-018 - Resolution D-399 - PWTF Loan Extension - Cheney WWTP Expansion Design
    - 7. 08-017 - Resolution D-400 - WWC Video Inspection Software and Hardware Upgrade - Bid Award
  - Ordinances

8. 07-089 – Ordinance U-51 & U-59 – 2006 Comprehensive Plan and Development Regulation Amendments  
Other Business
  9. 08-016 – P-Zone Information Item/Discussion – Request for Direction from Council
- K. Council Reports
  - L. Staff Reports
  - M. Mayor’s Report
  - N. Executive Session as per RCW 42.30.110 – None
  - O. Adjournment

**Mission Statement  
City of Cheney**

*The Mission of the City of Cheney is to responsibly provide its citizens desirable services while promoting and optimizing the finest quality of life.*

**Vision Statement**

*“Known for its family centered environment, dedicated to life-long learning, with widespread community involvement and devoted to sound economic development.”*

*“We must not, in trying to think about how we can make a big difference, ignore the small daily differences we can make which, over time, add up to big differences that we often cannot foresee.”*

*Marian Wright Edelman*

**08-009 – Resolution D-393 – LEXIPOL Daily Training Bulletin Subscription**

The Cheney Police Department has subscribed to Lexipol for the creation of a Policy Manual that is legally reviewed, supported by statute and case law and which is updated as law and case laws change. In order to stay current on these changes and to train employees on an ongoing basis, Lexipol has designed a Daily Training Bulletin program, built on and supported by our policy manual. The cost of this program has been included in our existing budget and we are requesting the ability to subscribe, which requires a separate agreement than the one for the Lexipol Policy Manual.

**08-011 – Resolution D-394 – Public Safety Interoperable Communications Grant Match MOU**

The Spokane Police Department on behalf of the Region received a State Grant for Communications Interoperability. The grant requires a match which is based upon percent of population. This project, shared by all the impacted agencies will increase communications operability and share the burden of cost across jurisdictions.

**08-012 – Resolution D-395 – Resolution Supporting Ballot Measure for 1/10 of 1%**

The Board of County Commissioner will be bringing forth a ballot measure asking for a 1/10<sup>th</sup> of 1% tax to pay for Public Safety Communications Infrastructure upgrade to meet new federal regulations and interoperability.

**08-014 – Resolution D-397 – Acceptance of Bid: Structural Steel for Cheney Substation Project**

This bid is to provide galvanized structural steel for the Cheney Substation upgrade project. It is a budgeted item in the 2008 budget.

**08-015 – Resolution D-398 – Acceptance of Bid: Relay Panels & Controls for Cheney Substation Project**

This bid is to fabricate, ship and offload two relay and control panels for the Cheney substation, as part of our continuing substation upgrade project. It is a budgeted item in the 2008 budget.

**08-018 – Resolution D-399 – PWTF Loan Extension – Cheney WWTP Expansion Design**

The city obtained a \$488,700 Public Works Trust Fund Loan for the design work on the Cheney Wastewater Treatment Plant Expansion Project. Esvelt Environmental Engineering and his team of sub-consultants have completed will over 90% of the work and it is anticipated that all design work will be completed by no later than March 1, 2008. To date, the city has drawn \$365,525 from the loan which has a 0.5% interest rate. The remaining \$122,175 (minus interest earning on from the PWTF received to date) will be drawn once the design work has been completed. The agreement will expend the completion date for the Cheney Wastewater Treatment Plan Expansion Project to March 31, 2008.

**08-017 – Resolution D-400 – WWC Video Inspection Software and Hardware Upgrade – Bid Award**

The current software program used to catalogue and monitor the condition of the city's approximately 40 miles of collection mains is becoming obsolete and some of the equipment components integral to the use of the software are either not functioning or are inadequate. The 2007 Wastewater Collection Division capital budget included funding to replace the software program but due to workload demands we were not able to get out to bid until December of 2007. Moreover, we did not carry over funding for 2008 but the software is needed and we also need to replace some of the existing video inspection equipment including the computer in the inspection van and the titler which is a device that records the location, length, etc. of the collection mains on the video images. Given the need for this material, we would propose to purchase the software and equipment out of the funds budgeted for 2008 in the Wastewater Collection Division and we would either defer purchase of some items budgeted for 2008 or generate enough thorough savings in budgeted purchases to pay for the material. Enviro-Clean submitted the lowest responsible of the three bids received in the amount of \$17,500.00

**07-089 – Ordinance U-51 & U-59 – 2006 Comprehensive Plan and Development Regulation Amendments**

The Planning Commission has submitted its recommendations for amendments to the Cheney

Comprehensive Plan and development regulations including the zoning code and the subdivision code. These amendments are the product of many public meetings and public hearings during 2006. Several of the changes are required in order to comply with the mandate to review the comprehensive plan and development regulations every 7 years in order to ensure compliance with the Growth Management Act. These amendments were submitted to CTED and the 60-day review period has expired. Final action on the comprehensive plan amendments, zoning code amendment and subdivision code amendments will be done on the same day as per GMA requirements. Two ordinances are proposed to amend the Comprehensive Plan (Ord. U-51) and the zoning code (Ord. U-59). City Council has done the second reading on both of these ordinances. Ord U-51 was amended at the January 8 meeting to adjust the land use map in the area between the downtown business district and the EWU campus. The sixty day comment period for CTED review has expired. These ordinances are now ready for third reading and adoption.

**08-016 - P-Zone Information Item/Discussion - Request for Direction from Council**

The P-Zone was established to regulate enforcement authority of the Eastern Washington University Police.