



## **Agenda/Regular City Council Meeting**

**December 12, 2006 - 6:00 P.M.**

**City Council Chambers**

- A. Call to order - Pledge of Allegiance
- B. Roll Call - Excused Absences
- C. Minutes of the Regular City Council Meeting of November 28, 2006
- D. Claims/Vouchers: Voucher Amount \$430,370.84, Payroll Amount \$538,510.78
- E. Claims for Damages: Sandaine = \$300
- F. Small Contracts (Less than \$10,000)
  - Arborpro Lawn & Tree Care - Police Dept = \$1,230
  - Western States Equip. - Generator Maintenance & Repairs = \$846 + \$1,015.32 = \$1861.32
  - Real Vision Software - Software Support = \$1,629
- G. Information Items
- H. Appointments: None
- I. Citizen Comments: Open to Public (two minute limit)
- J. Action Items
  - Public Hearings: None
  - Resolutions
    1. 06-189 - Resolution D-217 - HTE Purchase Agreement for Mobile Data Computer Software and I-5 Computer Server
    2. 06-191 - Resolution D-218 - Interlocal Agreement with EWU for Access to Workout Room
    3. 06-198 - Resolution D-223 - Acceptance of Xybix Bid for Dispatch Consoles
    4. 06-199 - Resolution D-224 - Fire/EMS Dispatching
    5. 06-200 - Resolution D-225 - Youth Commission Mission Statement, Goals, and 2006-2007 Work Plan
    6. 06-201 - Resolution D-226 - Interlocal Agreement with Medical Lake and Airway Heights for Adult Sports
    7. 06-202 - Resolution D-227 - Changing the Name of City Park to Veterans Park
    8. 06-203 - Resolution D-228 - BPA 2008-2009 Transmission Rate Settlement
    9. 06-204 - Resolution D-229 - Amendment to Professional Services Agreement with D Hittle and Associates for Cheney Substation Transformer
    10. 06-209 - Resolution D-231 - Office of Justice Programs Grant Receipt

11. 06-210 – Resolution D-232 – Safe Schools/Healthy Students Grant Contract with ESD 101

Ordinances

12. 06-187 – Ordinance U-39 – 2007 Salary Ordinance
13. 06-206 – Ordinance U-40 – Final Amendment of the 2006 Annual Budget

Other Business

14. 06-207 – Community Development
15. 06-208 – Budget Amendment for Police Officer and Two Replacement Vehicles

- K. Council Reports
- L. Staff Report
- M. Mayor’s Report
- N. City Response to Previous Citizen Comments: None
- O. Executive Session
- P. Adjournment

**Mission Statement  
City of Cheney**

*The Mission of the City of Cheney is to responsibly provide its citizens desirable services while promoting and optimizing the finest quality of life.*

**Vision Statement**

*“Known for its family centered environment, dedicated to life-long learning, with widespread community involvement and devoted to sound economic development.”*

*“The art of progress is to preserve order amid change and to preserve change amid order.” Alfred North Whitehead*

**06-189 - Resolution D-217 - HTE Purchasing Agreement for Mobile Data Computer Software and I-5 Computer Server**

In order to meet Federal and State Standards concerning maintenance of Criminal Records, it has become necessary for the Police Department to purchase and maintain a computer server that is separate from the City's existing AS/400 system. The Police Department, through the LETPP grant, has received authorization to be reimbursed for the purchase of the needed computer hardware and software.

**06-191 - Resolution D-218 - Interlocal Agreement with EWU for Access to Workout Room**

The EWU Police Department has dedicated space for police department employees to work out and maintain physical fitness, and available for employees working shift work and not able to workout consistently during off hours.

**06-198 - Resolution D-223 - Acceptance of Xybix Bid for Dispatch Consoles**

With a commitment of a \$12,000 match, the City is eligible for \$12,600.15 in LETPP grant reimbursement funds for the purchase of new, ergonomic, Dispatch Consoles. This will help facilitate the implementation of the software and hardware computer upgrades being funded under the same grant.

**06-199 - Resolution D-224 - Fire/EMS Dispatching**

Renewal of Interlocal Agreement for Fire dispatching services from the City of Spokane Combined Communications Center. This is an annual contract for Fire/EMS dispatching services based on call volume from the previous year.

**06-200 - Resolution D-225 - Youth Commission Mission Statement, Goals, and 2006-2007 Work Plan**

The Youth Commission has adopted a mission statement, goals, and a work plan for the 2006-2007 school year. They are seeking approval and support from the Cheney Park Board of Commissioners and the City Council.

**06-201 - Resolution D-226 - Interlocal Agreement with Medical Lake and Airway Heights for Adult Sports**

This resolution will authorize the Mayor to sign an agreement to collaborate with Medical Lake and Airway heights for all of our Adult Sports Programs. The Recreation Divisions will each establish a joint board to collectively oversee the process under the terms of the agreement.

**06-202 - Resolution D-227 - Changing the Name of City Park to Veterans Park**

A resolution to change the name of City Park to Veterans Park.

**06-203 - Resolution D-228 - BPA 2008-2009 Transmission Rate Settlement**

Earlier this year BPA began a rate case for the transmission rates in the FY 2008 - FY 2009 period. To forego a formal and lengthy rate proceeding, the parties to the rate case have agreed to a rate settlement. The City of Cheney was represented in the negotiations by virtue of our membership in the Northwest Requirements Utilities (NRU). The rate settlement will result in a 5% increase in transmission rates over the next two years. Most of the increase is due to capital projects which were deferred during the 2001-2005 period. Since transmission represents about 12% of our total purchase power costs, the impact on our total budget will be approximately 0.6%. The rate will not take effect until October 2007, so the impact on the 2007 budget is negligible. The rate reduction which went into effect in October was for power (energy) only, not for the transmission service of bringing the power to Cheney. When we combine the power rate decrease and the transmission rate increase, we are still seeing about a 4% decrease in the Light Department's overall power costs. Since the City of Cheney did not intervene directly in the rate proceedings, we are not required to execute the rate settlement agreement. The attached resolution will authorize NRU to execute the agreement on the City's behalf.

**06-204 - Resolution D-229 - Amendment to Professional Services Agreement with D. Hittle and Associates for Cheney Substation Transformer**

In September, the City Council authorized a contract with D Hittle and Associates for electrical engineering work on the Cheney substation. The work contained in the original agreement has been

completed, and the Light Department is ready to move to the next phase, which includes the purchase and installation of a new 20 MVA substation transformer and related equipment. The engineering work for the next phase will total \$60,000, and will include equipment specifications, development of bid and contract documents and engineering during the construction phase. The total project cost estimate including engineering and taxes is approximately \$670,000. Most of the cost will not be paid until 2008.

**06-209 - Resolution D-231 - Office of Justice Grant Receipt**

Each year the Cheney Police Department applies for reimbursement funds from the Department of Justice, Office of Justice Programs, for the purpose of offsetting the cost of bulletproof vests for the officers. The Cheney Police Department has been funded \$3175.21 for bulletproof vest replacement for 2007.

**06-210 - Resolution D-232 - Safe Schools/Healthy Students Grant Contract with ESD 101**

The Cheney Police Department has been selected from law enforcement agencies within Spokane County to house, equip, and allocate monies from the Safe Schools/Healthy Students grant in partnership with ESD 101. In order to facilitate administration of the grant, the contract must be renewed and signed by the Mayor.

**06-187 - Ordinance U-39 - 2007 Salary Ordinance**

This is the salary ordinance incorporating all employment changes in staffing, wages and benefits as approved by Council in the 2007 budget.

**06-206 - Ordinance U-40 - Final Amendment of the 2006 Annual Budget**

Amendment of the 2006 annual budget. Total amendment is \$799,600 and includes the following funds: General Fund, Criminal Justice Fund, Safe Schools Fund, Light Fund and Mechanical Shop Fund.

**06-207 - Community Development**

The Planning Department and the Building Department are being collocated to facilitate improvements in both departments. The creation of a permit center will smooth the flow of permit application and issuance.

**06-208 - Budget Amendment for Police Officer and Two Replacement Vehicles**

During the annual budget hearings Chief Sale presented that we need additional police officers and replacement of high-mileage police vehicles. Council requested we look at a budget amendment that would facilitate the hiring of one additional police officer and the replacement of two additional high-mileage police cars. The funding was to come from the Mayor's Contingency, Legislative Strategic Plan, and Planning Visioning funds. This represents those requested changes.