



Agenda/Regular City Council Meeting

February 28, 2006 - 6:00 P.M.

City Council Chambers

- A. Call to order - Pledge of Allegiance
- B. Roll Call - Excused Absences
- C. Minutes of the Regular City Council Meeting of February 14, 2006
- D. Claims/Vouchers
- E. Claims for Damages
- F. Small Contracts
- G. Citizen Participation
- H. Information Items - American Red Cross & Peace Corps Week Proclamations
- I. Action Items
 - 1. 06-039 Meeting with Petitioner to Set Terms for Annexation - McCardle
 - 2. 06-021 Ordinance to Establish Proposed Zoning for McCardle Annexation
 - 3. 06-030 Street Sweeping Policy
 - 4. 06-031 Employment Policies
 - 5. 06-035 Cheney Well Four Rehabilitation Project Phase One - Contract Award
 - 6. 06-036 Salnave Baseball Fences - Contract Award
 - 7. 06-037 Cheney Wastewater Treatment Plant Expansion Project - Engineering Services
 - 8. 06-038 Televised City Council Meetings
- J. Council Reports
- K. Staff Reports
- L. Mayor's Report
- M. Citizen Comment
- N. Motion for Adjournment

Executive Session as per RCW 42.30.110 regarding matters of real estate

**Mission Statement
City of Cheney**

The Mission of the City of Cheney is to responsibly provide its citizens desirable services while promoting and optimizing the finest quality of life.

"There's nothing wrong with underachieving. It just doesn't pay very well." From an advertisement for Kaplan Educational Services

06-039 Meeting with Petitioner to Set Terms for Annexation – McCardle (Betz & Murphy Rd)

The City has received a petition to initiate annexation of the 40 acre parcel located northwest of the intersection of Betz Rd. and Murphy Rd. Under the “60% Petition Annexation Method” (RCW 35A.14.120), when the City is presented with a petition for annexation, state law requires that the city council meet with the initiating parties to consider:

- a. whether the City will accept, reject or modify the proposed annexation,
- b. whether it will require simultaneous adoption of a zoning regulation, and
- c. whether we will require assumption of our existing indebtedness.

The council’s determinations are recorded in the council’s meeting minutes. Based on the city council’s determinations on these items, the petitioner will then prepare the annexation petition containing these terms and submit it with the appropriate signatures. In this case, I believe there is only one property owner.

06-021 Ordinance to Establish Proposed Zoning for McCardle Annexation

The Planning Commission is recommending what the zoning should be for an area proposed for annexation lying north of Betz Rd and west of Murphy Rd. The second of two required public hearings will be held by the Planning Commission of February 13, the day before the upcoming City Council meeting. It is expected that the Planning Commission will recommend that the entire parcel be zoned R-1. The Planning Commission’s written recommendation will be distributed at the Council meeting on the 14th. Approval of the proposed zoning is necessary before the date set by City Council to meet with the initiating parties of the annexation (which is another matter to be discussed at the February 14 meeting).

06-030 Street Sweeping Policy

Snow and traction control along with street sweeping have long been among the primary maintenance tasks performed by the Cheney Street Division. A revised snow and traction control policy was adopted (Resolution C-961) by the City Council in December of 2004. This policy explains the city’s process for plowing snow and controlling icy conditions on the city’s streets. The policy also includes a prioritization of streets based on factors such as travel demand and accessibility (hillsides). The proposed Street Sweeping Policy would essentially do the same thing and would help to inform the public about the process for sweeping street and how the city prioritizes street sweeping routes.

06-031 Employment Policies

Employment Practices, Pre-Employment Physicals, Shared Leave, Gift Policy.

06-035 Cheney Well Four Rehabilitation Project Phase One – Contract Award

The objective of the Cheney Well Four Rehabilitation Project is to lessen the demand on the city’s current potable water wells by up to 300 gallons per minute by bringing Well Four back on line as an irrigation well. The project will require the installation of a new pump and appurtenances at the well along with the installation of storage tanks, transmission mains, and booster pumps that will be needed in order to convey the water pumped from Well Four to Sutton, Moos, and Salnave Parks while taking into account factors such as the variations in the pumping rates at the multiple stations in each of the parks. The project is being bid in two separate phases with the first phase being the installation of a new well pump and appurtenances (shafts, columns, bowls, etc.). The second phase will be bid in the next few weeks and will result in the installation of the storage and transmission facilities. Passage of Resolution D-094 will result in the award of first phase of the project to Specialty Pump Services. The total amount budgeted for the entire project (phases one and two) is \$250,000 and the city received a Community Development Block Grant to pay up to \$125,000 of the total cost for the project. The Water Division (Fund 402) will pay the balance of the expenses for the project.

06-036 Salnave Baseball Fences – Contract Award

In response to a request from the West Plains Little League the City Council passed Resolution D-056 authorizing the installation of homerun fences at Salnave Fields Two and Three. City staff obtained written quotes for the fence installation since this work is under \$45,000 which is less than the

amount that would require a sealed bid under RCW 35.23.352(1). AlSCO Fence submitted the lowest quote and the City Council passed Resolution D-069 authoring a contract with AlSCO Fence. AlSCO Fence failed to enter into a contract and consequently written quotations were solicited for a second time resulting in a low quote from Moran Fence. Resolution D-095 will authorize the Mayor to sign a contract with Moran Fence for the Salnave Baseball Fences Project.

06-037 Cheney Wastewater Treatment Plant Expansion Project - Engineering Services

Esvelt Environmental Engineering (EEE) has been selected to provide engineering services for the Cheney Wastewater Treatment Plant Expansion Project. The attached engineering services agreement with EEE is for design engineering services. The agreement can be amended in the future for the purpose of adding construction engineering services. At this time the city has received design engineering funding from the Public Works Trust Fund (PWTF) that will pay for \$488,700 of the total \$575,222 for the design engineering. The city will be seeking PWTF funding for the construction phase of the project which will include the expense for construction engineering for the project. EEE and their sub-consultants will begin design work for the expansion of the plant's biological and biosolid processing facilities as well as for the design work to convert to a ultra-violet disinfection system.

06-038 Televised City Council Meetings

A couple years ago the subject of televising City Council meetings was discussed at City Council but was not approved for any further action. Mayor Gainer would like to approach the issue again. Approval of this agenda item would request that city staff prepare a report on details and cost of initiating televised City Council meetings and bring back to City Council for consideration. If City Council wishes not to consider the issue, then no action is required and the matter will rest.