



Agenda/Regular City Council Meeting

March 28, 2006 – 6:00 P.M.

City Council Chambers

- A. Call to order – Pledge of Allegiance
- B. Roll Call – Excused Absences
- C. Minutes of the Regular City Council Meeting of March 14, 2006
- D. Claims/Vouchers
- E. Claims for Damages
- F. Small Contracts – SYSA, Evander, Hooks Jr.
- G. Citizen Participation
- H. Information Items – Employee Introductions, Municipal Court Report
- I. Action Items
 - 1. 06-051 Mary Street Vacation Hearing
 - 2. 06-049 Adoption of 2001 Annual Comprehensive Plan Amendments
 - 3. 06-057 Amend Petty Cash Ordinance
 - 4. 06-042 Cheney Research and Industrial Park – Feasibility Analysis Agreement
 - 5. 06-030 Street Sweeping Policy
 - 6. 06-053 City Park Playground/Shelter Installation
 - 7. 06-055 2006 Outdoor Pool Schedule and Fees
 - 8. 06-047 Policies and Procedures
 - 9. 06-058 Pathways to Progress Membership
 - 10. 06-056 Spokane County Grant “Have a Seat Project”
 - 11. 06-054 Policies and Procedures
- J. Council Reports
- K. Staff Reports
- L. Mayor’s Report – Planning Commission Appointment
- M. Citizen Comment
- N. Motion for Adjournment

**Mission Statement
City of Cheney**

The Mission of the City of Cheney is to responsibly provide its citizens desirable services while promoting and optimizing the finest quality of life.

“The nice thing about egotists is that they don’t talk about other people.” Lucille S. Harper

06-051 Mary Street Vacation Hearing

The City Council passed Resolution D-097 on February 28, 2006 for the purpose of scheduling a hearing on March 28, 2006 on the matter of a petition filed by Northwest Renovators, Inc. to vacate a portion of Mary Street right-of-way located southeast of First Street. The petitioner has requested the vacation to enhance the marketability of the petitioner's adjoining property for future commercial development.

06-049 Adoption of 2001 Annual Comprehensive Plan Amendments

Apparently, Ordinance T-11, which was passed on October 8, 2002, was never published. Due to the length of time passes, the City Attorney recommends that the City Council re-enact the ordinance before it is published. The following is from the October 8, 2002 Council packet: City Council approved a resolution amending the comprehensive plan on July 23 of this year. The amendment will change the land use classification for the Cheney Care Center property from General Residential to Multi-Family Residential. Following passage of the resolution, the amendment was submitted to State Office of Community Development for a sixty day review period, as required by GMA. We did not receive any comments from OCD before the review period expired. An ordinance must be adopted for final approval of this amendment.

06-057 Amend Petty Cash Ordinance

Amend Petty Cash Ordinance T-92 to establish a separate petty cash account in the Parks and Recreation Department for the use of the ECHO program and the Summer Day Camp. Fund will be used to purchase snacks for the participants.

06-042 Cheney Research and Industrial Park - Feasibility Analysis Agreement

We have surmised that locating a large business complex in Cheney would be feasible based on the readily available resources the city can call upon in terms of land, infrastructure, and workforce. When you consider that Cheney is home to a state university, then it would seem that Cheney has an added feature that would make Cheney an appealing locale for business development with an emphasis on light industrial oriented businesses. A formal feasibility analysis aimed at determining whether there is a supportable basis for what we have surmised to this point has yet to be conducted. Thus, we are proposing to retain the services of Leland Smith who, through his firm Elesco, LTD, has a considerable amount of experience in preparing feasibility analyses of the nature outlined in the scope of work for the Cheney Research and Industrial Park Feasibility Analysis. The scope of work includes an assessment of the Honeywell site as well as an assessment of Cheney's capacity to accommodate a development of this nature in relation to the market demand. The analysis will provide the city with the missing empirical basis for determining whether Cheney is or isn't a conducive setting for locating a business park development. If Cheney does fit the bill in this regard then the city will also be able to determine the relative market demand for this sort of development. Finally, the issue of where to locate a development of this nature within the city, assuming it is found to be practicable to do so, will be addressed. Resolution D-098 will authorize the Mayor to sign an agreement with Elesco, LTD for the Cheney Research and Industrial Park Feasibility Analysis.

06-030 Street Sweeping Policy

Snow and traction control along with street sweeping have long been among the primary maintenance tasks performed by the Cheney Street Division. A revised snow and traction control policy was adopted (Resolution C-961) by the City Council in December of 2004. This policy explains the city's process for plowing snow and controlling icy conditions on the city's streets. The policy also includes a prioritization of streets based on factors such as travel demand and accessibility (hillsides). The proposed Street Sweeping Policy would essentially do the same thing and would help to inform the public about the process for sweeping streets and how the city prioritizes street sweeping routes. This agenda item was originally brought to the City Council on February 28, 2006 and the Council deferred action on the item until March 28, 2006 to allow for public comment. The policy was posted to the City's webpage and we have yet to receive any comments through this forum. There have not been any formal comments made to this department concerning this policy.

06-053 City Park Playground/Shelter Installation

In 2005 the city purchased new playground equipment and a picnic shelter for City Park which have been in storage at the Cheney Utility Building pending installation of these structures. The cumulative purchase price for the playground equipment and picnic shelter totaled \$28,015.98 and \$20,000 of that amount was paid for through two separate Spokane County grants. We are proposing to contract with Prosser & Sons to install both the playground equipment and the picnic shelter and we are proposing to do so through the acceptance of a written quotation rather than through a competitive bid since this work is valued at less than \$45,000 as allowed under RCW 35.23.352(1). We budgeted \$10,000 for the installation work and we would look to pay for the remaining balance, up to the approved appropriation amount, using funds we budgeted for improvements at the pool (water heater replacement and pool tile edging) that can be deferred to the future.

06-055 2006 Outdoor Pool Schedule and Fees

The resolution includes a revised schedule and fee structure for the 2006 Outdoor Pool Season. The pool rental fees have been minimally lowered, and the early morning swim hours have been eliminated. Additionally, the new schedule has made minor adjustments to accommodate and EWU water aerobic program while their pool will be renovated.

06-047 Policies and Procedures

Adoption of Policies E-4, F-2, P-11, P-5, and P-10

06-058 Pathways to Progress Membership

It is being suggested by Mayor Gainer that the City become an official sponsor and member of Pathways to Progress. Membership amount suggested is \$100.

06-056 Spokane County Grant "Have a Seat Project"

We would like to submit a funding proposal to Spokane County that would purchase two additional bleachers for Salnave Park, and three additional bleachers for Centennial Park. This is in response to a funding opportunity and a significant public request for additional seating at our youth athletic fields.

06-054 Policies and Procedures

Policies E-1 Use of City Vehicles and Property; P-9 Emergency Staffing; P-20 Leave of Absence without Pay; U-4 Water Efficiency and Restricted Use