



## **Agenda/Regular City Council Meeting**

**April 25, 2006 - 6:00 P.M.**

**City Council Chambers**

- A. Call to order - Pledge of Allegiance
- B. Roll Call - Excused Absences
- C. Minutes of the Regular City Council Meeting of April 11, 2006
- D. Claims/Vouchers: Voucher Amount \$427,132.77, Payroll Amount \$0
- E. Claims for Damages: None
- F. Small Contracts (Less than \$10,000): None
- G. Information Items: Employee Introduction - Municipal Court
- H. Appointments: None
- I. Citizen Comments: Open to Public
- J. Action Items
  - Public Hearings: None
  - Ordinances: None
  - Resolutions
    - 1. 06-068 - Resolution D-114 - Cheney WWTP Expansion Project - PWTF Application
    - 2. 06-069 - Resolution D-115 - Hagelin Park Improvement Project - IAC Application
    - 3. 06-070 - Resolution D-116 - Water Reservoir Inspection & Cleaning - Contract Award
    - 4. 06-054 - Resolution D-117 - Policies and Procedures
    - 5. 06-072 - Resolution D-118 - Heart of Tradition
  - Other Business
    - 6. 06-067 AWC Matching Grant Application
    - 7. 06-071 Strategic Plan (Draft)
- K. Council Reports
- L. Staff Reports
- M. Mayor's Report
- N. Further Citizen Comment
- O. Executive Session: None
- P. Adjournment

**Mission Statement**  
**City of Cheney**

*The Mission of the City of Cheney is to responsibly provide its citizens desirable services while promoting and optimizing the finest quality of life.*

*"If you have a job without aggravations, you don't have a job." Malcolm Forbes*

**06-068 – Resolution D-114 – Cheney WWTP Expansion Project – PWTF Application**

The pollutant loading (biochemical oxygen demand and total suspended solids) at the Cheney Wastewater Treatment Plant (WWTP) exceeds 85% of the plant's design loading capacity. The city's National Pollutant Discharge Elimination System (NPDES) permit requires the city to submit a plan to the Department of Ecology for maintaining capacity at the plant when the hydraulic and/or pollutant loading at the plant exceeds 85% of the plant's design loading capacity. The city has amended its wastewater facility plan for the expansion of the plant's biological treatment and biosolid processing facilities. The plan also included the modification of the plant's disinfection facilities to allow for a conversion from chlorine gas to ultra-violet disinfection. The City Council authorized the submittal of a Public Works Trust Fund (PWTF) Construction Loan application in 2005 for the Cheney WWTP Expansion Project, but unfortunately, the project was not selected for funding after having received a score of 82 out of a possible 100 points. Further compounding matters is the fact that the estimated construction costs have gone up while the amount of PWTF dollars have gone down. The estimated construction costs stand at \$8.8 million as compared to a total estimated project cost (design and construction) of just over \$8 million in 2005. The maximum amount a jurisdiction can apply for in PWTF Construction Loan funds is capped at \$7 million. Passage of Resolution D-114 will authorize the submittal of a PWTF Construction Loan application of \$7 million. Staff will be meeting with the Public Works & Utilities Committee to review the rate structure that will be necessary to finance the debt costs from the project as well as for the other Wastewater Division capital and operational costs over the next six years.

**06-069 – Resolution D-115 – Hagelin Park Improvement Project – IAC Application**

The Interagency Committee for Outdoor Recreation (IAC) has made a call for funding under the Washington Wildlife & Recreation Program (WWRP). Applications may seek up to \$300,000 in grant funding through the WWRP for park improvements. There is a 50% match requirement. The Cheney Comprehensive Park and Recreation Plan is nearly completed and the plan identified the need for improvements at several of the city's parks and this includes Hagelin which is one of the most heavily utilized parks in the city for the obvious reason that this is where the pool is located. Staff proposes submitting a WWRP application to pay 50% of the cost to replace the restroom, tot playground equipment, and the picnic shelter. The application would also call for a walking trail around the perimeter of the park. The total estimated cost for the Hagelin Park Improvement Project is \$210,400 and the WWRP funds would pay for \$105,200 and the city would pay for the other \$105,200. Some possible sources for the city matching funding includes the park mitigation fees that have been collected to date and/or the Capital Facilities Fund which is financed with real estate excise taxes.

**06-070 – Resolution D-116 – Water Reservoir Inspection and Cleaning – Contract Award**

Two written quotes were received for the Water Reservoir Cleaning and Inspection Project which will include cleaning and inspection of each of the five water reservoirs that have a combined total storage capacity of 4.4 million gallons. Liquivision Technology submitted the low responsive written quote and we are proposing to award the contract through the acceptance of a written quotation rather than through a competitive bid since this work is valued at less than \$45,000 as allowed under RCW 35.23.352(1). The cleaning portion of the quote is for the removal of two inches of sedimentation and there would be an additional charge for each additional inch removed. The requested appropriation amount factors in the potential for additional sedimentation removal and/or for minor repair work based on the inspection of the reservoirs.

**06-054 – Resolution D-117 – Policies and Procedures**

Policies and Procedures P-9 Emergency Personnel Staffing, P-20 Leave of Absence Without Pay, and U-4 Water Efficiency and Restricted Use have been reviewed and are being brought to Council for approval.

**06-072 – Resolution D-118 – Heart of Tradition**

An ad hoc promotion Committee consisting of members from Pathways to Progress, City of Cheney, EWU, Cheney Free Press and the West Plains Chamber has been meeting to develop an overall motto theme for community promotion. Thus, the committee has developed the motto of "Heart of Tradition." The adoption of the motto by the City of Cheney will cement the foundation for use of the motto officially.

**06-067 AWC Matching Grant Application**

Application for matching funds for Walk Across Cheney Wellness Program

**06-071 Strategic Plan (Draft)**

The Draft 2006 City of Cheney Strategic Plan will be printed and made available to the public for the Council meeting on April 25. At the next City Council meeting on May 9, we'll take comment from the public on the draft plan. I have also attached the "Strategies for the Future" section of the plan and a revised strategy action plan. The revised action plan converts individual councilmember responsibilities for a specific action to a team concept. The thinking here is to have teams of councilmembers team up with City Staff to begin in earnest action implementation. In that vein, action plans can then be considered for City resources in time for the 2007 Operating Budget preparation, if needed.