



## **Agenda/Regular City Council Meeting**

**July 11, 2006 - 6:00 P.M.**

**City Council Chambers**

- A. Call to order - Pledge of Allegiance
- B. Roll Call - Excused Absences
- C. Minutes of the Regular City Council Meeting of June 27, 2006
- D. Claims/Vouchers: Voucher Amount \$384,875.00, Payroll Amount \$505,806.81
- E. Claims for Damages: None
- F. Small Contracts (Less than \$10,000): None
- G. Information Items
- H. Appointments: None
- I. Citizen Comments: Open to Public (two minute limit)
- J. Action Items
  - Public Hearings
  - 1. 06-113 - Resolution D-157 - McCardle Annexation - Public Hearing
  - Ordinances
  - 2. 06-084 - Ordinance U-27 - Parking Violation Penalty Ordinance
  - Resolutions
  - 3. 06-104 - Resolution D-137 - Pathways to Progress - Contract
  - 4. 06-115 - Resolution D-159 - Well Three Emergency Repair Project
  - 5. 06-116 - Resolution D-160 - Water Reservoir Inspection & Cleaning - Appropriation Increase
  - 6. 06-117 - Resolution D-161 - Cheney Water System Management Analysis - Acceptance
  - 7. 06-119 - Resolution D-163 - Cheney Grade Crossing Safety Project - WUTC Agreement
  - 8. 06-122 - Resolution D-164 - Policies and Procedures
  - Other Business
  - 9. 06-121 - Award of Bid for Sale of Surplus Transformers and Wire
  - 10. 06-120 - Moorman House - Moving Contract
- K. Council Reports
- L. Staff Report
- M. Mayor's Report

- N. City Response to Previous Citizen Comments: None
- O. Executive Session
- P. Adjournment

**Mission Statement  
City of Cheney**

*The Mission of the City of Cheney is to responsibly provide its citizens desirable services while promoting and optimizing the finest quality of life.*

**Vision Statement**

*“Known for its family centered environment, dedicated to life-long learning, with widespread community involvement and devoted to sound economic development.”*

*“If we cannot live so as to be happy, let us at least live so as to deserve it.” Immanuel Hermann von Fichte*

**06-113 – Resolution D-157 – McCardle Annexation – Public Hearing**

Patsy McCardle submitted a petition to annex approximately 39 acres at the northwest corner of Betz Rd and Murphy Rd. The City Council set July 11 as the date for the public hearing required by the state’s annexation statutes. Following the public hearing, the City Council will deliberate and make its decision to approve, modify to deny the annexation. If approved, the annexation will be submitted to the Spokane County Boundary Review Board for review. There are no statutory requirements concerning the hearing, other than to give proponents and opponents an opportunity to speak. Planning staff will give the staff presentation, then the Council will accept testimony from the petitioner and the public.

**06-084 – Ordinance U-27 – Parking Violation Penalty Ordinance**

It has been a number of years since the penalty for a parking violation has been increased within the City of Cheney. An increase in the penalties associated with parking violations brings the City of Cheney inline with other municipalities in the county.

**06-104 – Resolution D-137 – Pathways to Progress - Contract**

We were approached by EWU regarding financial assistance to support the Pathways to Progress Executive Director at 33%. In the past, EWU has relied on external grants to support the majority of the Pathways to Progress activities. Those sources are becoming scarce and there is effort to seek joint support for the Pathways to Progress activities.

**06-115 – Resolution D-159 – Well Three Emergency Repair Project**

The pump at well three is not functioning which may be attributable to the pump motor or possibly to the pump bowls. Well Three is currently producing 100 gpm or 144,000 gpd and while this doesn’t account for a large quantity of water in terms of the overall demand on the city’s production system, the amount of water produced by Well Three is needed during this time of the year. RCW 39.04.280 allows competitive bidding to be waived if an emergency exists and an emergency exists if there is an immediate threat to the proper performance of essential functions. Passage of Resolution D-159 will allow the city to retain a contractor for an emergency repair of Well Three without requiring a competitive bid to perform this work.

**06-116 – Resolution D-160 – Water Reservoir Inspection & Cleaning – Appropriation Increase**

The City Council passed Resolution D-116 awarding the contract fro the Water Reservoir Cleaning and Inspection Project to Liquivision for the bid amount of \$6,680 (plus applicable tax). Resolution D-116 also approved an appropriation amount of \$9,500 to cover the bid amount plus contingency expenses. The contingency funding was intended to pay for the removal of any sedimentation in the city’s five reservoirs that exceeded the base bid amount of two inches in depth. Unfortunately, the amount of sedimentation in three of the city’s five reservoirs exceeded the two inch minimum and the \$9,500 is insufficient to cover the total expense which is \$11,902.56. Resolution D-160 authorizes an increase in the appropriation amount for the Water Reservoir Cleaning and Inspection Project from \$9,500 to \$11,902.56 which is the final sum owing to Liquivision (includes applicable tax) for the Water Reservoir Cleaning and Inspection Project.

**06-117 – Resolution D-161 – Cheney Water System Management Analysis – Acceptance**

Each City Councilmember has received a copy of the Cheney Water System Management Analysis that was prepared by Zero dB whom the city retained to perform the analysis back in 2004. As briefly summarized in the attached memorandum, the analysis focuses on the use of technology to enhance the management and operation of the city’s water utility. The analysis was funded with a \$72,300 Public works Trust Fund Planning Loan that the city has drawn \$65,070 from to date. Now that the Cheney Water System Management Analysis has been completed, the city must accept the analysis and submit a closeout report to the Public Works Board which would include the final draw amount of \$7,230. Through the passage of Resolution D-161 the Cheney City Council will accept the Cheney Water System Management Analysis which will be sent to the Public Works Board along with the Public Works Trust Fund Planning Loan Closeout Report.

**06-119 – Cheney Grade Crossing Safety Project – WUTC Agreement**

The Cheney Grade Crossing Safety Project was selected for funding under the Washington Utilities and Transportation Commission's Grade Crossing Protection Fund. The project will result in the installation of a cantilever gate to control vehicle access to the Wastewater Treatment Plant road that intersects the private Union Pacific Railroad crossing. The project will also result in the installation of gates to prevent unauthorized access to the Burlington Northern-Santa Fe and Union Pacific properties from the undeveloped section of Anderson Road (behind the Utility Building) located within the city. The gates on Anderson Road should also help to deter the dumping of garbage in the area that has occurred in the past. The total funding from UTC for the Cheney Grade Crossing Safety Project is \$8,500.

**06-122 - Resolution D-164 - Policies and Procedures**

These three policies remain essentially unchanged. The FMLA has lessened the medical information required to comply with HIPPA; BPP is unchanged and ADA is unchanged as all of these were written to conform with State and Federal Law.

**06-121 - Award of Bid for Surplus Transformers and Wire**

The Light Department is ready to dispose of numerous pieces of worn out or obsolete transformers and wire. On June 13, the City Council declared the materials surplus and set a minimum bid of \$15,000. Only one responsive bid was received, Transformer Technologies. The bid is for \$21,723.60 for the listed transformer equipment (including disposal of the oil in the equipment) and \$2,956.90 for the surplus copper wire. The value of the wire will be verified, so the actual price for the wire may increase or decrease slightly.

**06-120 - Moorman House - Moving Contract**

The City requested quotation for moving the Moorman House being donated by Mike Nation from its location at 308 Fourth St. down the hill to 304 Second St. Three quotes were obtained from contractors qualified to move structures, and Mountain Homestead, Inc., submitted the lowest responsive bid.