



~MayFest~



Downtown Cheney
Date: Saturday May 10, 2008
Hours: 8 am to 11 pm

VENDOR APPLICATION AND INFORMATION

Cheney Parks & Recreation Address: 615 4th St. Cheney, Wa 99004 Phone:(509) 498-9250

VENDOR RULES AND REGULATIONS

If accepted, vendor's responsibilities would include but are not limited to:

1. **Applicable fees must be submitted with signed contract to reserve space.**
2. Subletting or apportioning space is prohibited.
3. Comply with all federal, state, and local laws, including but not limited to laws relating to sanitation and health. Must be in compliance with Spokane County Health District.
4. Report and pay all federal, state, and local taxes due as a result of operation under this agreement.
5. Booth must be open and attended at all times the event is in operation.
6. Restrict all activities and advertising matter to the space assigned, within established parameters.

Food Concessions:

<p>Post your menu and prices of all items in a prominent place. Post conspicuously if food products contain or are cooked in "peanut oil". Provide extension cords where needed. Must provide your own tables and chairs.</p>

7. Abide by all conditions, rules, and regulations, written or oral, made by Event Staff.
8. Promptly close booth, which in the sole discretion of Event Staff is inappropriate, hazardous, or in violation of Event rules and regulations including those established by the health and fire depts.
9. All food concessions must be in compliance with Title 51 RCW relating to workers compensation.

THINGS TO KNOW

- ~Enclose check made payable to City of Cheney for the appropriate amount. Your application will not be considered until payment is received.
- ~All booths must be set up between 6am and 8am on Saturday, May 10th, 2008 and remain staffed until closing. All booths must be taken down by 7pm on Saturday, May 10th.
- ~**Applications must be received no later than April 25, 2008.**
- ~This application does not automatically indicate acceptance or reserve space. All spaces are available on a first-come, first-serve basis. The Event Committee reserves the right to accept or decline applications.
- ~Any applications that are not accepted will have their application fee sent back to the address given.
- ~Any refunds requested because of applicants withdrawal will only be granted prior to registration deadline of April 25, 2008.
- ~Please keep **this page only** for your records.

