



Regular City Council Meeting Agenda
Zoom Meeting
January 26, 2021 - 6:00 p.m.

A. Virtual Participation

In response to Governor Inslee's proclamation 20-28.15 regarding Open Public Meetings during the COVID-19 pandemic, there will not be a physical meeting location for the City Council meeting. The public is encouraged to attend the meeting by clicking the link or calling the phone number below. If you have technical difficulties, please call 509-498-9255.

Join Zoom Meeting

[HTTPS://US02WEB.ZOOM.US/J/85808303446?
PWD=TJR2RHFLSEPZAWXPAUSRETKVU1RPQT09](https://us02web.zoom.us/j/85808303446?pwd=TJR2RHFLSEPZAWXPAUSRETKVU1RPQT09)

Meeting ID: 858 0830 3446

Passcode: 475600

Dial by your location

+1 253 215 8782

B. Call To Order - Pledge Of Allegiance

C. Roll Call - Excused Absences

D. Minutes

Minutes Of The Regular City Council Meeting Of January 12, 2021

Documents:

[1-12-21.PDF](#)

E. Vouchers/Payroll

2020 Voucher Total = \$698,161.87

2021 Voucher Total = \$458,222.13

F. Claims For Damages

G. Small Contracts (Less Than \$10,000) - Approved By Mayor

H. Information Items

Cheney School District Levy Presentation

Documents:

LEVY FACTS PRESENTATION -- CHENEY PUBLIC SCHOOLS.PDF

I. Appointments

J. Citizen Comments

Council comments must be submitted via email to COUNCILCOMMENTS@CITYOFCHENEY.ORG or by dropping off written comments in the drop box at Cheney City Hall, 609 2nd St. All comments must be received by 5:00 p.m. January 26, 2021.

K. Action Items

Public Hearings

Resolutions

1. 21-002 - Resolution E-877 - 2021-2022 City Of Cheney - Cheney Police Guild Labor Contract
2021-2022 Labor Contract with the Cheney Police Guild. Contains a 2% COLA for 2021, which was fully funded in the approved 2021 City of Cheney Budget.

Documents:

[COUNCIL ACTION FORM FOR 2021-2022 POLICE GUILD CONTRACT RESOLUTION E-877 - 2.PDF](#)
[POLICE GUILD CONTRACT RESOLUTION E-877 - 2.PDF](#)
[POLICE GUILD CONTRACT 2021-2023.PDF](#)
[POLICE GUILD CONTRACT 2021-2023 RED LINE COPY.PDF](#)

2. 21-006 - Resolution E-880 - BNSF Fiber Optic License Agreement
City Council deferred this agenda item to the January 26th Council Meeting. The BNSF License Agreement is a 25-year agreement for the City to install and maintain fiber optic under BNSF rail lines as part of the Cheney Purple Pipe Project. License Agreement is an eligible design cost.

Documents:

[CCAR 21-006 BNSF FIBER OPTIC LICENSE AGREEMENT.PDF](#)
[RES E-880 BNSF FIBER OPTIC LICENSE AGREEMENT.PDF](#)
[PERMIT TRACKING 20-66549.PDF](#)

3. 21-007 - Resolution E-881 - BNSF Water Main License Agreement
City Council deferred this Agenda item to the January 26th Council Meeting. The BNSF License Agreement is a 25-year agreement for the City to install and maintain a water main under BNSF rail lines as part of the Cheney Purple Pipe Project. License Agreement is an eligible design cost.

Documents:

[CCAR 21-007 BNSF WATER MAIN LICENSE AGREEMENT.PDF](#)
[RES E-881 BNSF WATER MAIN LICENSE AGREEMENT.PDF](#)
[PERMIT TRACKING 20-66522.PDF](#)

4. 21-010 - Resolution E-884 - ACCESS Contract For EWU
EWU PD would like to enter into an Interlocal Agreement with the Cheney Police Department to provide for ACCESS services. This Resolution authorizes the acceptance of that agreement.

Documents:

[AGENDA COVER 21-010 EWU ACCESS.PDF](#)
[E-884 RESOLUTION EWU ACCESS INTERLOCAL.PDF](#)
[ACCESS ENTRY SERVICES EWU 2021.PDF](#)

5. 21-011 - Resolution E-885 - 2021 Switch Replacement Project

The City needs to replace some old and malfunctioning switches. The project has been on the radar for replacement since a hardware inventory in 2020. Cost of the project is \$17,800 plus sales tax and delivery on the machines. The resolution also allows for a 10% contingency in the event there is more system engineering time required for the project.

Documents:

[21-011 INFORMATION TECHNOLOGY - INTRINIUM AMENDMENT 5 - CHENEY SWITCH REPLACEMENT PROJECT.PDF](#)
[E-885 INTRINIUM CONTRACT AMENDMENT NO. 5 - CITY OF CHENEY SWITCH REPLACEMENT 2021.PDF](#)
[FIFTH AMENDMENT TO INTRINIUM PROFESSIONAL SERVICES AGREEMENT.PDF](#)
[SOW - SWITCH REPLACEMENT PROJECT.PDF](#)

6. 21-012- Resolution E-886 - Finance Department Remodel - Employee Separation

The Finance Department is being reconfigured and updated to accommodate the new separation of employees and address both security and office equipment. Phase 1 has moved the front counter to the lobby wall and is separating all three clerk windows. This resolution will approve the quote from Work source for three desks and separator panels for the three Administrative Clerks that will be assigned to customer service.

Documents:

[21-012 - WORKPOINTE QUOTE FOR DESKS AND SEPERATORS.PDF](#)
[E-886 - APPROVAL OF WORKPOINTE QUTOE FOR DESKS AND SEPERATORS.PDF](#)
[QUOTE FROM WORKPOINTE - USING STATE CONTRACTS.PDF](#)
[E27688_CHENEY CITY HALL_TRANSACTION STATION RENDERINGS_1.04.PDF](#)

7. 21-013 - Resolution E-887 - Appointing Public Records Officer

State law requires the City of Cheney to appoint a public records officer. With the recent creation of a Records Manager position, a change is needed to the designated public records officer. This designates the Records Manager as the public records officer, replacing the Deputy City Clerk.

Documents:

[21-013 APPOINTING PUBLIC RECORDS OFFICER.PDF](#)
[E-887 APPOINTING PUBLIC RECORDS OFFICER.PDF](#)

8. 21-015 - Resolution E-888 - Washington State Administrative Office Of The Courts Grant Application

Resolution E-888 authorizes the City to apply for a grant through the Administrative Office of the Courts to secure funds for COVID-19 related expenses and to replace revenue lost during the COVID-19 pandemic.

Documents:

COUNCIL ACTION FORM E-888 - ADMIN OFFICE OF COURT GRANT
COUNCIL ACTION SHEET.PDF
ADMIN OFFICE OF THE COURTS GRANT APPLICATION 2021.PDF

9. 21-016 - Resolution E-889 - City Hall Teller Project Change Order 3
City Council approved a contract with Big Timber Contractors, LLC in the amount of \$ 64,630.00 plus applicable tax with a project appropriation amount of \$ 75,500.00 for Improvements to the teller windows at the Finance Department. City staff requested a quote to have Big Timber remodel the Finance Office and Conference room. Big Timber submitted a quote for \$33,815.00 plus applicable tax. In addition, staff is requesting an appropriation increase of \$ 46,500.00 to cover the cost of Change Order Three plus contingencies.

Documents:

[CCAR 21-016 FINANCE DEPARTMENT TELLER WINDOW IMPROVEMENT PROJECT CO 2.PDF](#)
[RES E-889 FINANCE DEPARTMENT TELLER WINDOW PROJECT CO 2.PDF](#)
[FINANCE TELLER WINDOW PROJECT CO 3.PDF](#)

10. 21-017 - Resolution E-890 - BPA Network Operating Agreement
This Agreement contains the terms and conditions under which the Network Customer shall operate its facilities and the technical and operational matters associated with the implementation of Network Integration Transmission Service with BPA. It also provides an opportunity to cross-check operational information between the parties to capture customer-specific details in a unified way and ensure that BPA and customers are up-to-date.

Documents:

[CCAR 21-017 BPA NETWORK OPERATING AGREEMENT.PDF](#)
[RES E-890 BPA NETWORK OPERATING AGREEMENT.PDF](#)
[NOA TALKING POINTS FOR CUSTOMERS.PDF](#)
[FINAL_20TX-17011_NOA_CHENEY.PDF](#)

Ordinances

1. 21-003 - Ordinance X-96 - 2021 Salary Ordinance
This 2021 Salary Ordinance includes a 2% increase for Cheney Police Guild members.

Documents:

[21-003 2021 SALARY ORDINANCE X-96.PDF](#)
[2021 SALARY ORDINANCE.PDF](#)
[COPY OF 2021 SALARY ORDINANCE TABLE.PDF](#)
[ATTACHMENT A TO 2021 SALARY ORDINANCE.PDF](#)

2. 21-014 - Ordinance X-97 - NIES Credit Reserve
Ordinance X-95 approved a credit reserve to be in place in accordance with our NIES agreement. The terminology used in the ordinance called for a special fund to be created. Rather, the reserve fund is being placed in a restricted reserve account within the existing Light Fund. The restricted reserve cannot be used for operations and only accessed for the specific purposes set forth in the already approved agreement.

Documents:

21-014 - UPDATE NIES AGREEMMNET.PDF
ORDINANCE NIES CREDIT RESERVE (REVISED 011921) (S2126240-2)
(002).PDF

Other Business

L. Staff Reports

M. Mayor's Report

N. Council Reports

O. Executive Session

Executive Session As Per RCW 42.30.110(1)(B) To Consider The Selection Of A Site
Or The Acquisition Of Real Estate By Lease Or Purchase

P. Adjournment