



Regular City Council Meeting Agenda

City Council Chambers & Zoom

April 12, 2022 - 6:00 p.m.

A. Virtual Participation

In response to Governor Inslee's proclamation 20-28.15 regarding Open Public Meetings during the COVID-19 pandemic, the City Council will have an in-person meeting with the ability for participants to attend virtually. The public is encouraged to attend the meeting whichever way meets their needs. Virtual participants should click the link or call the phone number below.

Join Zoom Meeting

[HTTPS://US02WEB.ZOOM.US/J/85832141725?](https://us02web.zoom.us/j/85832141725?pwd=WVBUU1DLK1YWOHFFTFHMMMnKcZfQQT09)

[PWD=WVBUU1DLK1YWOHFFTFHMMMnKcZfQQT09](https://us02web.zoom.us/j/85832141725?pwd=WVBUU1DLK1YWOHFFTFHMMMnKcZfQQT09)

Meeting ID: 858 3214 1725

Passcode: 841131

Dial by your location

+1 253 215 8782

B. Call To Order - Pledge Of Allegiance

C. Roll Call - Excused Absences

D. Minutes

Minutes Of The Regular City Council Meeting Of March 22, 2022

Documents:

[3-22-22.PDF](#)

E. Vouchers/Payroll

Voucher Total = \$495,719.57

Payroll Total = \$983,813.35

F. Claims For Damages

G. Small Contracts (Less Than \$10,000) - Approved By Mayor

H. Information Items

City Council Rules Of Procedure Draft Presentation

Presentation and discussion of a draft Cheney City Council Rules of Procedure document.

Documents:

[CITY COUNCIL RULES OF PROCEDURE - FINAL DRAFT FOR PRESENTATION AT 4-12-2022 MEETING.PDF](#)

I. Appointments

J. Citizen Comments: Open To Public (Two Minute Limit)

Council comments may be submitted via email to COUNCILCOMMENTS@CITYOFCHENEY.ORG or by dropping off written comments in the drop box at Cheney City Hall, 609 2nd St. All comments must be received by 5:00 p.m. the day of the meeting. In-person and virtual participants will have the opportunity to comment during the meeting. If you want to provide verbal comments during the meeting, please email COUNCILCOMMENTS@CITYOFCHENEY.ORG by 5:00 p.m. the day of the meeting and provide the topic you would like to speak about.

K. Action Items

Public Hearings

Resolutions

1. 22-050 - Resolution F-024 - Blackhawk Ridge Preliminary Plat LUA2021-008 Closed Record Hearing Date

The Cheney Planning Commission held an open public record hearing on March 14, 2022. Upon receipt of recommendation of any preliminary plat the City Council shall at its next public meeting set a date for a closed record appeal. Resolution F-024 sets this date for the April 26, 2022 regular City Council meeting.

Documents:

[CCAR 22-050 - BLACKHAWK RIDGE PRELIMINARY PLAT LUA2021-008 MEETING DATE.PDF](#)
[RES F-024 - BLACKHAWK RIDGE PRELIMINARY PLAT LUA2021-008 DATE SETTING.PDF](#)

2. 22-044 Resolution F-018 - WA DNR HB1168 Operations Grant
WA DNR Operations Grant to build a new brush truck.

Documents:

[CCAR 22-044 - WA DNR HB1168 OPERATIONS GRANT.PDF](#)
[22-044 - RESOLUTION F-018 - WA DNR HB1168 OPERATIONS GRANT.PDF](#)
[RESOLUTION F-018 WA DNR HB 1168 OPERATIONS GRANT APPLICATION.PDF](#)

3. 22-045 - Resolution F-019 - WA DNR PPE Grant
WA DNR PPE Grant

Documents:

[CCAR 22-045 - WA DNR HB1168 PPE GRANT.DOCX](#)
[22-045 - RESOLUTION F-019 - WA DNR HB1168 PPE GRANT.DOCX](#)
[2022 DNR PPE GRANT.DOCX](#)

4. 22-047 - Resolution F-021 - 2022 Sidewalk Repair Project

The City is beginning its sidewalk repairs for 2022. This year staff has reached out

to concrete contractors to provide a square yard (SY) cost for sidewalk, removal, preparation, and installation. The lowest quote was received from Five Star Concrete at \$135.00 per SY cost. Staff is estimating approximately 300 SY of sidewalk replacement throughout the year and is asking for a contract cost of \$ 40,500.00.

Documents:

[CCAR 22-047 - SIDEWALK REPAIR PROJECT 2022.PDF](#)
[RES F-021 - SIDEWALK REPAIR PROJECT 2022.PDF](#)
[2022 SIDEWALK REPAIRS PROJECT BID RESULTS.PDF](#)
[PROPOSAL AND CONTRACT.PDF](#)

5. 22-048 - Resolution F-022 - City Parking Lot Paving And Water Patch Project
The City Parking Lot Paving includes asphalt removal and asphalt overlay to the city owned parking lot at the intersection of 2nd and "D" Streets. Water patching is for repairs to water main leaks on Clay, Summit Drive, and Summit Drive. Diamond Asphalt was the low responsive bid for both quotes, so staff is recommending to combine the work under one contract with cost being paid by the Water Department and Light Department for their respective quote.

Documents:

[CCAR 22-048 - CITY PARKING PAVING AND WATER PATCH PROJECT.PDF](#)
[RES F-022 - CITY PARKING PAVING AND WATER PATCH PROJECT.PDF](#)
[CITY PARKING LOT PAVING AND WATER PATCH PROJECT QUOTE RESULTS 3-31-2022.PDF](#)
[PROPOSAL AND CONTRACT.PDF](#)

6. 22-049 - Resolution F-023 - E-Plan Electronic Plan Review Agreement
The Public Works Department desires to purchase e-Plan REVIEW (EPR) software. The EPR software is a cloud based collaborative platform for team-based electronic design review and plan review. EPR will increase efficiencies and decrease some expenditures by reducing printing, shipping, and storage expenses of paper building plans with online document uploads and concurrent, collaborative web-based electronic plan reviews. Additionally, the EPR platform is capable of being fully integrated with the plan review software currently utilized by the Building Department. The fee for project management, implementation, and training is \$ 18,750.00 and the annual licensing fee is \$ 12,000.00. The purchase of this product is eligible for and will be funded by ARPA funds.

Documents:

[CCAR 22-049 - E-PLAN ELECTRONIC PLAN REVIEW AGREEMENT.PDF](#)
[RES F-023 - 2022 E-PLAN ELECTRONIC PLAN REVIEW AGREEMENT.PDF](#)
[E-PLAN SOFTWARE AGREEMENT.PDF](#)

7. 22-051 - Resolution F-025 - Well 3 And Well 5 Fence Installation Project Contract
The Public Works Department solicited bids from licensed contractors for the purchase and installation of fencing around Well #3 and Well #5, for the purpose of increasing security of the City's water system. Columbia General Contracting submitted the lowest bids in the amounts of \$ 35,933.54 for Well #5 and \$ 12,764.85 for Well #3, for a combined total of \$ 48,698.39 plus applicable tax. Staff is requesting a total appropriation of \$ 58,300.00 to cover tax and contingency. This project is eligible for and will receive funding through ARPA.

Documents:

[CCAR 22-051 - WELL 3 AND WELL 5 FENCE INSTALLATION PROJECT.PDF](#)
[RES F-025 - WELL 3 AND WELL 5 FENCE INSTALLATION PROJECT.PDF](#)
[PROPOSALS AND CONTRACT.PDF](#)

Ordinances

Other Business

- L. Staff Reports
- M. Mayor's Report
- N. Council Reports
- O. Executive Session
- P. Adjournment