



Regular City Council Meeting Agenda

City Council Chambers & Zoom

February 22, 2022 - 6:00 p.m.

A. Virtual Participation

In response to Governor Inslee's proclamation 20-28.15 regarding Open Public Meetings during the COVID-19 pandemic, the City Council will meet in the Council Chambers and the public is encouraged to attend the meeting by clicking the link or call the phone number below. If you have technical difficulties, please call 509-498-9255.

Join Zoom Meeting

[HTTPS://US02WEB.ZOOM.US/J/84388187951?PWD=MVFON0CRQUVPOFA3MXZ3YLLUZ1ZUQT09](https://us02web.zoom.us/j/84388187951?pwd=MVFON0CRQUVPOFA3MXZ3YLLUZ1ZUQT09)

Meeting ID: 843 8818 7951

Passcode: 176586

Dial by your location

+1 253 215 8782

B. Call To Order - Pledge Of Allegiance

C. Roll Call - Excused Absences

D. Minutes

Minutes Of The Regular City Council Meeting Of February 8, 2022

Documents:

[2-8-22.PDF](#)

E. Vouchers/Payroll

2021 Voucher Total = \$37,681.53

2022 Voucher Total = \$898,715.29

F. Claims For Damages

Richard Brown/Cheney Public Schools Transportation Department = Unspecified

G. Small Contracts (Less Than \$10,000) - Approved By Mayor

The Mason Jar - Zoom Cooking Classes = \$45 Per Participant

Rockwell Automation - TechConnect Support = \$7,416.81

H. Information Items

Well 5 Update

I. Appointments

J. Citizen Comments: Open To Public (Two Minute Limit)

Council comments may be submitted via email to COUNCILCOMMENTS@CITYOFCHENEY.ORG or by dropping off written comments in the drop box at Cheney City Hall, 609 2nd St. All comments must be received by 5:00 p.m. the day of the meeting. If you want to provide verbal comments at the meeting, please email COUNCILCOMMENTS@CITYOFCHENEY.ORG by 5:00 p.m. the day of the meeting and provide the topic you would like to speak about.

K. Action Items

Public Hearings

Resolutions

1. 22-020 - Resolution E-995 - 2022 Governmental Charges And Fees

SUMMARY: The attached governmental fees resolution includes small text corrections, the addition of the public records fee for police body camera requests, the amending of fees for false alarms (fire), the addition of social event burn permit, and the documentation and increase of the firework permit. All addition/changes were reviewed by their respective council committees and are highlighted in yellow. The resolution is effective immediately.

Documents:

[22-020 GOVERNMENTAL CHARGES AND FEES FOR 2022.PDF](#)
[2022 GOVERNMENTAL CHARGES AND FEES - READY FOR COUNCIL.PDF](#)

2. 22-021 - Resolution E-996 - Mobile Work Orders

SUMMARY The City wishes to purchase Central Square Mobile Work Orders. Mobile Work Orders will allow utility field staff to receive, process and complete work orders in the field. Both operational utility work orders and capital work maintenance and installations can all be completed by field staff. All work orders will immediately update to the parent work order system. Users will require a windows compatible device, (laptop or tablet), with a monthly data package. There is an annual licensing cost of \$10,476 to begin in 2023. There may be an IT component for installation, a separate contract with Intrinium will follow if needed.

Purchase qualifies for using ARPA Funds. Allowable use is improving utility customer service with less employee interaction.

Documents:

[22-021 - MOBILE WORK ORDERS.PDF](#)
[E-996 - MOBILE WORK ORDERS.PDF](#)
[CHENEY WA - MOBILE WORK ORDERS 2021-10796.PDF](#)
[CHENEY WA - ATTACHMENT A 2021-10796.PDF](#)

3. 22-022 - Resolution E-997 - Click2Gov

SUMMARY The City wishes to purchase Click2Gov. Click2Gov will allow utility customers to access their utility account including both billing, payments, consumption, etc. in a paperless format. Additionally, customers will be able to pay their utility bills from that site without navigation to our alternate web-payment site. Also included in Click2Gov is the ability to establish a program where customers can sign up for auto pay through Click2Gov.

There is an annual licensing cost of \$7,284 to begin in 2023. There may be an IT component for installation, a separate contract with Intrinium will follow if needed.

Purchase qualifies for using ARPA Funds. Allowable use is improving utility billing access and payments for our customers.

Documents:

[22-022 - CLICK2GOV.PDF](#)
[E-997 - CLICK2GOV.PDF](#)
[CHENEY WA - ATTACHMENT A 2021-53502 \(REVISED I\).PDF](#)

4. 22-023 - Resolution E-998 - DNR Grant
DNR Grant for Wildland Firefighting Equipment

Documents:

[CCAR 22-023 - WA DNR GRANT.PDF](#)
[22-023 - RESOLUTION E-998 - WA DNR GRANT.PDF](#)
[WA DNR 2022 GRANT APPLICATION.PDF](#)

5. 22-025 - Resolution F-001 - Purple Pipe Project WaterSMART Grant
The Bureau of Reclamation is soliciting applications from qualified agencies for water reclamation and reuse projects. City Staff is proposing to submit an application for the Cheney Purple Pipe Project. Funding is 25% of the construction of the project which would be a maximum amount of \$ 5,455,750. Applications are due March 15, 2022.

Documents:

[CCAR 22-025 - CHENEY PURPLE PIPE PROJECT WATERSMART GRANT APPLICATION.PDF](#)
[RES F-001 - CHENEY PURPLE PIPE PROJECT WATERSMART GRANT APPLICATION.PDF](#)

6. 22-026 - Resolution F-002 - WWTP Solar Array TransAlta Grant Agreement
The City was awarded a TransAlta Grant in the amount of \$160,000 for the design and construction of a 100 KW ground mounted solar panel system. The City of Cheney is required to enter into a grant agreement with TransAlta.

Documents:

[CCAR-22-026 - WWTP SOLAR ARRAY TRANSALTA GRANT FUNDING AGREEMENT.PDF](#)
[RESOLUTION F-002 - FWTP SOLAR ARRAY TRANSALTA GRANT AGREEMENT.PDF](#)
[CITY OF CHENEY GRANT AGREEMENT.PDF](#)

7. 22-027 - Resolution F-003 - WWTP Solar Array Contract
Resolution E-900 authorized the Mayor to enter into a Solar Energy Services Consultant Agreement with Apollo Solutions Group (ASG). That agreement enabled ASG to complete an Investment Grade Energy Audit to identify costs and savings for a solar array project located at the existing Waste Water Treatment plant and to assist with grant applications. Two grants were awarded to the City for the project totaling \$ 349,258 for design and construction of a 100 KW solar panel system. Total project is estimated at \$ 378, 516.

Documents:

[CCAR 22-027 - SOLAR ENERGY SERVICES PERFORMANCE CONTRACT AGREEMENT.PDF](#)
[RES F-003 - SOLAR ENERGY SERVICES PERFORMANCE AGREEMENT.PDF](#)
[CITY OF CHENEY SOLAR ESP 2-14-22 - COMMERCE.PDF](#)
[APPENDIX B NCES LETTER- TEMPLATE.PDF](#)
[APPENDIX C NOTICE OF SUBSTANTIAL COMPLETION TEMPLATE.PDF](#)
[APPENDIX D NOTICE OF COMPLETION OF PUBLIC WORKS CONTRACT.PDF](#)
[CITY OF CHENEY SOLAR CONTRACT.PDF](#)

8. 22-028 - Resolution F-004 - Bureau Of Reclamation Contributed Funds Agreement
The City is in the process of completing a NEPA for the Cheney Purple Pipe Project for the purpose of applying for federal grant funds. The Bureau of Reclamation is assisting the City through this process to assure compliance of the NEPA. A contributed funds agreement between the City and the Bureau of Reclamation is necessary to reimburse the Bureau of Reclamation for expenses in the review process.

Documents:

[CCAR 22-028 - BUREAU OF RECLAMATION CONTRIBUTED FUNDS AGREEMENT.PDF](#)
[RES F-004 - BUREAU OF RECLAMATION CONTRIBUTED FUNDS AGREEMENT.PDF](#)
[R22MA190-716 CITY OF CHENEY - CFA.PDF](#)

9. 22-029 - Resolution F-005 - Declaration Of Surplus Equipment – Solid Waste Residential Truck # 1031
In accordance with CMC 2.74, the City Council has the authority to declare real property as surplus and the City Council may establish sale price through minimum bid process. Staff is recommending a minimum bid value for the Solid Waste 2010 Wayne Curbtender (#1031) in the amount of \$ 20,000.

Documents:

CCAR 22-029 - SURPLUS SW VEHICLE 1031.PDF
RES F-005 - DECLARING SW VEHICLE 1031 SURPLUS.PDF

10. 22-032 - Ordinance Y-25 - Avista Franchise Agreement - Natural Gas
An ordinance granting Avista Corporation, d/b/a Avista Utilities the nonexclusive right, privilege, authority and franchise to locate, construct, install, own, operate, maintain, repair, replace, extend, operate and use facilities in, upon, over, under, along, and across the franchise area for purposes of the transmission, distribution and sale of gas.

Documents:

ORDINANCE Y-25 AVISTA FRANCHISE AGREEMENT CA SHEET.PDF
CITY OF CHENEY AVISTA GAS FRANCHISE AGREEMENT - FINAL DRAFT 2-2022.PDF

Ordinances

1. 22-009 - Ordinance Y-9 - BP & I-1 Zone Text Amendment - 2nd Reading
At the Planning Commission Meeting on January 10, 2022, the Commission recommended to send the ordinance as is to City Council. On January 25th, 2022, City Council did discuss a possible maximum cap (percentage) for self-storage in the BP Zone, which could be addressed via a modification to footnote 5 in the use table.

Documents:

CCAR 22-009 - BP ZONE - TEXT AMENDMENT.PDF
ORDINANCE Y-9 - BP TEXT AMENDMENT.PDF
LUA2021-003 -- PC RECOMMENDATION -- 1-10-22.PDF
MEMO TO C. GROVER RE CONSIDERATION OF RESIDENTIAL USE IN BUSINESS PARK
(INDUSTRIAL ZONE) (020422) (S2349745).PDF
BUSINESS PARK - MAP V3.1 .PDF

Other Business

- L. Staff Reports
- M. Mayor's Report
- N. Council Reports
- O. Executive Session

Executive Session As Per RCW 42.30.110(1)(I) Regarding Potential Litigation

- P. Adjournment