



Regular City Council Meeting Agenda  
City Council Chambers & Zoom  
May 24, 2022 - 6:00 p.m.

A. Virtual Participation

Participants may attend this meeting in person or virtually. The public is encouraged to attend the meeting whichever way meets their needs. Virtual participants should click the link or call the phone number below.

Join Zoom Meeting

[HTTPS://US02WEB.ZOOM.US/J/84690211449?  
PWD=UG10QKTSRVEYMLJTZVZOTGDWBS9CQT09](https://us02web.zoom.us/j/84690211449?pwd=UG10QktsRVEYMLJtZVZOTGdWBS9CQT09)

Meeting ID: 846 9021 1449  
Passcode: 827939

Dial by your location  
+1 253 215 8782

B. Call To Order - Pledge Of Allegiance

C. Roll Call - Excused Absences

D. Citizen Comments: Open To Public (Two Minute Limit)

Council comments may be submitted via email to [COUNCILCOMMENTS@CITYOFCHENEY.ORG](mailto:COUNCILCOMMENTS@CITYOFCHENEY.ORG) or by dropping off written comments in the drop box at Cheney City Hall, 609 2nd St. All comments must be received by 5:00 p.m. the day of the meeting. In-person and virtual participants will have the opportunity to comment during the meeting. If you want to provide verbal comments during the meeting, please email [COUNCILCOMMENTS@CITYOFCHENEY.ORG](mailto:COUNCILCOMMENTS@CITYOFCHENEY.ORG) by 5:00 p.m. the day of the meeting and provide the topic you would like to speak about.

E. Minutes

Minutes Of The Regular City Council Meeting Of May 10, 2022

Documents:

[5-10-22.PDF](#)

F. Vouchers/Payroll

Voucher Total = \$1,224,328.13 (Expenditure Approval = \$1,222,648.13, Other Payables = \$1,680)

G. Claims For Damages

WA State Transit Insurance Pool = \$4,988.16

H. Small Contracts (Less Than \$10,000) - Approved By Mayor

William Conable - Teaching Alexander Technique = \$7 Per Participant

Fire Protection Specialists - Fire Alarm And Fire Sprinkler Inspections = \$3,465

I. Information Items

Proclamation Honoring Outgoing Interim EWU President David May

Employee Introductions

Recycling Center Operations And Costs

J. Appointments

K. Action Items

Public Hearings

Resolutions

1. 22-065 - Resolution F-038 - Police Vehicle Purchase

The Police Department is requesting to purchase 1 Police Administration Vehicle and 2 Police Patrol Vehicles. The remainder of the budgeted amount will be used for upfitting the vehicles with emergency equipment after delivery.

Documents:

[22-065 AGENDA COVER POLICE VEHICLE PURCHASE.PDF](#)  
[F-038 RESOLUTION FOR POLICE VEHICLE PURCHASE.PDF](#)  
[POLICE VEHICLE QUOTE AND BID TABULATION.PDF](#)

2. 22-066 - Resolution F-039 - Amendment No. 1 To Interlocal Agreement Between The City Of Cheney And The City Of Medical Lake For The Provision Of Municipal Court Services And Facilities

A resolution authorizing the Mayor to sign a document amending the interlocal agreement between the City of Cheney and the City of Medical Lake for the provision of Municipal Court services and facilities.

Documents:

[RESOLUTION F-039 - AMENDMENT NO. 1 TO ILA WITH ML FOR COURT SERVICES COUNCIL ACTION FORM.PDF](#)  
[RESOLUTION F-039 AMENDMENT NO. 1 TO ILA ML COURT SERVICES - ML SIGNED DOCUMENT.PDF](#)

Ordinances

Other Business

L. Staff Reports

M. Mayor's Report

N. Council Reports

O. Executive Session

## P. Conclusion Of Meeting

## REGULAR CITY COUNCIL MEETING

May 10, 2022

**A. Call to Order – Pledge of Allegiance** Mayor Grover called the Regular City Council meeting to order at 6:00 p.m.

**B. Roll Call – Excused Absences** Councilmembers present included Councilmember Schmidt, Councilmember Barthels, Councilmember Weiszmann, Councilmember Gaard, Councilmember Hilton, and Councilmember Posthuma. Staff members present included Mr. Schuller, Ms. Niemeier, Mr. Kapaun, Ms. MacDonald, Mr. Hensley, Mr. Ableman, Mr. Jenkins, Mr. Marx, Mr. McGowan, Mr. Conley, and Mr. English. Councilmember Schmidt moved to excuse Councilmember Overhauser. Councilmember Barthels seconded. Carried unanimously.

Mayor Grover stated that he will be meeting with businesses regarding ARPA funds. He also stated that we heard the citizens about Blackhawk Ridge and the developer's agreement is a way to address some of the issues.

**C. Citizen Comments** Carin Blair Hooper, 411 Presley Drive, spoke about ARPA funds. Cassie Day, 715 Sunrise Dr., spoke about ARPA funding.

**D. Minutes** of the Regular City Council meeting of April 25, 2022 were approved as distributed.

**E. Claims and Vouchers** nos. 160897, 160919, 160926 through 161017 and April interdepartmental billing in the amount of \$253,265.80, payroll warrants nos. 63831 through 63832 in the amount of \$609.20, direct deposits in the amount of \$455,913.68, claims warrants nos. 160614 through 160616 and 160817 through 160895 in the amount of \$256,029.33, and transfers to claims clearing fund for distribution of reported benefit adjustments in the amount of \$267,296.36 for a total payroll of \$979,848.57 were approved as read.

**F. Claims for Damages** None

**G. Small Contracts** Mayor Grover stated that the small contracts were previously approved.

**H. Information Items** Mr. Hensley introduced police officer Brandon McGowan.

**I. Appointments** None

### **J. Action Items**

**1. 22-054 – Resolution F-027 – LUA2021-008 Blackhawk Ridge Addition Preliminary Plat** Mr. Ableman requested to continue this to the May 24 meeting. Councilmember Weiszmann moved to continue this to the May 24 meeting. Councilmember Gaard seconded. Carried with Councilmember Schmidt and Councilmember Barthels abstaining.

**2. 22-056 – Resolution F-029 – 2022 Lodging Tax Disbursement** Ms. Niemeier stated that this is for the Cheney Rodeo and the Civil War Association. Councilmember Schmidt moved to separate the agreements into separate actions items, Resolution F-029 for the Cheney Rodeo Association and Resolution F-029A for the Civil War Association. Councilmember Hilton seconded. Carried unanimously. Councilmember Weiszmann moved for approval of Resolution F-029. Councilmember Barthels seconded. Carried unanimously. Councilmember Weiszmann moved for approval of Resolution F-029A contingent upon the approval of the special event permit application. Councilmember Gaard seconded. Carried with Councilmember Schmidt voting nay.

**3. 22-057 – Resolution F-030 – Agreement for City Prosecutor Services with Michael R. Addams** Mr. Schuller stated that this agreement is similar to what we had with the last prosecutor. Councilmember Hilton moved for approval of Resolution F-030. Councilmember Posthuma seconded. Carried unanimously.

**4. 22-058 – Resolution F-031 – Daupler Incident Response Management System Service** Mr. Marx explained the contract and stated that it is for three years. Councilmember Schmidt moved for approval of Resolution F-031. Councilmember Barthels seconded. Carried unanimously.

**5. 22-059 – Resolution F-032 – Water Department Generator Maintenance Agreement** Mr. Ableman stated that this is a three year agreement. Councilmembers Barthels moved for approval of Resolution F-032. Councilmember Posthuma seconded. Carried unanimously.

**6. 22-060 – Resolution F-033 – Cheney Swimming Pool Assessment Study Consultant Agreement** Mr. Ableman stated that we received three proposals and selected NAC. Councilmember Barthels moved for approval of Resolution F-033. Councilmember Hilton seconded. Carried unanimously.

**7. 22-061 – Resolution F-034 – 2022 Transformer Purchase Acceptance of Bid** Mr. Marx stated that this is with General Pacific for a cost of \$1,369,100 plus taxes and shipping. Councilmember Schmidt moved to approve Resolution F-034 with the amendment that we authorize the immediate purchase of items 5-12 in the amount of \$548,896 plus taxes, shipping, and a 5% contingency and items 1-4 and 13-17 will be re-approved upon staff bringing back the updated costs. Councilmember Hilton seconded. Carried unanimously.

**8. 22-062 – Resolution F-035 – Purple Pipe Project DOE Water Quality Combined Financial Assistance Agreement Resolution Amendment** Mr. Ableman stated that the term will be 20 years with a 1.2% loan rate. Councilmember Schmidt moved for passage of Resolution F-035. Councilmember Weizmann seconded. Carried with Councilmember Barthels abstaining.

**9. 22-063 – Resolution F-036 – Declaration of Surplus Equipment – Street Sweeper #225** Mr. Ableman stated that this surplus the sweeper for \$20,000. Councilmember Barthels moved for approval of Resolution F-036. Councilmember Hilton seconded. Carried unanimously.

**10. 22-064 – Resolution F-037 – Washington St to W 6<sup>th</sup> Project Construction Authorization** Mr. Ableman explained the supplement. Councilmember Schmidt moved for approval of Resolution F-037. Councilmember Barthels seconded. Carried unanimously.

Mayor Grover stated that KXLY identified the City of Cheney as an Extreme Team Diamonds and Dreams recipient.

**K. Staff Reports** Mr. Schuller met with Mark Peterson from KXLY regarding the field makeover that will begin on May 23. We were notified today of a new funding possibility for utility assistance and we are working through that.

**L. Mayor’s Report** Mayor Grover attended Mayfest and stated that he had a great time.

**M. Council Reports** Councilmember Schmidt will be attending the Public Works Committee meeting and SRTC Board meeting on Thursday. He attended the AWC EBAC meeting last week. Councilmember Barthels stated that he is excited about the pool study. There was no Planning Commission meeting this month. He will be attending the Public Works Committee meeting on Thursday. Councilmember Weizmann will be attending the Public Safety Committee meeting next week. She provided an update on the Cheney Depot. Councilmember Gaard reported on the weather at Mayfest. Councilmember Hilton participated in Bloomsday with his daughter and he attended Mayfest. He will be attending the Public Works Committee meeting on Thursday. Councilmember Posthuma stated that he is excited to see the plans for the pool. He attended Mayfest.

**N. Executive Session** None

**O. Conclusion of Meeting** Councilmember Schmidt moved to conclude the meeting. Councilmember Barthels seconded. Carried unanimously. The meeting was concluded at 7:41 p.m.

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City Clerk

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Mayor

CITY OF CHENEY  
CITY COUNCIL ACTION REQUEST

<b>ISSUE:</b>	Police Vehicle Purchase	<b>AGENDA ITEM #:</b>	22-065
<b>DEPT. OF ORIGIN:</b>	Police Department	<b>DATE:</b>	5/24/2022

<b>EXHIBITS ATTACHED OR REFERENCED:</b>	(1) Resolution F-038 (2) Vehicle Quote (3) Bid Tabulation
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<b>Council Committee Recommendation</b>	Yes		No		None	
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DEPT/DEPT HEAD INITIALS	APPROVE	DO NOT APPROVE	NO COMMENT	COMMENTS
Police Dept./JH	JH			

<b>FISCAL IMPACT</b>	<b>EXPENDITURE REQUIRED:</b>	\$ 118,275.00 plus applicable tax	<b>AMOUNT BUDGETED</b>	\$150,200.00
	<b>APPROPRIATION REQUESTED:</b>			

<b>SUMMARY:</b>	The Police Department is requesting to purchase 1 Police Administration Vehicle and 2 Police Patrol Vehicles. The remainder of the budgeted amount will be used for upfitting the vehicles with emergency equipment after delivery.
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<b>COUNCIL ACTION REQUESTED:</b>	Passage of Resolution F-038
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\_\_\_ APPROVED FOR AGENDA

\_\_\_ DISAPPROVED

May 24, 2022  
\_\_\_\_\_  
COUNCIL MEETING DATE

\_\_\_\_\_  
ADMINISTRATOR

\_\_\_\_\_  
MAYOR/CITY

City of Cheney  
609 Second Street  
Cheney, WA 99004

**CITY OF CHENEY, WASHINGTON  
RESOLUTION F-038**

**A RESOLUTION AUTHORIZING THE PURCHASE OF POLICE  
VEHICLES FOR THE POLICE DEPARTMENT**

**WHEREAS**, the Police Department budgeted for the purchase of new police vehicles;  
and

**WHEREAS**, the City of Cheney can purchase the police vehicles under an Agreement  
with Corwin Ford meeting all bid requirements; and

**WHEREAS**, the City is requesting to purchase police vehicles for \$118,275.00 plus tax  
using the Agreement with Corwin Ford.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Cheney to  
authorize the purchase of police vehicles for \$118,275.00 plus tax using the Agreement with  
Corwin Ford.

**ADOPTED**, on this 24<sup>th</sup> day of May, 2022 by the Cheney City Council at their regularly  
scheduled meeting at the Cheney Council Chambers, 609 Second Street, Cheney, WA 99004.

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Chris Grover, Mayor

ATTEST:

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Cynthia L. Niemeier, City Clerk



From: City of Cheney Police Department  
Remit in sealed envelope to:  
"Sealed Bid" and CPD #22-001 Police Vehicles  
609 2<sup>nd</sup> Street  
Cheney, WA 99004

Please quote net prices at which you will agree to furnish any or all of the following articles FOB Cheney destination shown below. To receive consideration, bids must be made on the form and signed in full. Prices must be based on our units, extended and totaled. Delivery guarantee must be filled in. The Purchaser reserves the right to accept or reject quotations on each item separately or as a whole, or to reject any and all quotations.

Date:	4/21/2022	FOB Cheney!	Quotation must be received no later than			5/5/2022@ 3:00 PM
No	Description	Quantity	Unit	Unit Price	Total	Delivery Time Days/Wks
1	Police Administration Vehicle	1	EA	33157.00	33157.00	40+ WEEKS
2	Police Patrol Vehicle (Multiple Vehicles)	2	EA	42559.00	85118.00	40+ WEEKS

**THIS IS NOT AN ORDER!!**

	Subtotal	\$ 118,275.00
9.1% TAX	<del>Tax 8.9%</del>	\$ 10,763.03
	Total	\$ 129,038.03

**The City of Cheney Police Department reserves the right to award bids separately for each class of Police Vehicle Unit Delivery time may be a determining factor in the selection of the unit. Expected delivery date should be included with the bid. FOB delivery 215 G Street Cheney, WA 99004**

Firm Name: CORWIN FORD SPOKANE

By: NORM MOSSONI

Title: FLEET SALES MANAGER

Street Address: 8300 E Sprague Ave

City: Spokane Valley

State: WA

Zip Code: 99212

Phone: 509-924-1000



**CITY OF CHENEY, WASHINGTON  
 BID TABULATION**

**DEPARTMENT**

Police

**PROJECT NO.**

FM0025,26,27

**RECAP OF**

Police Vehicle Purchase

**Opened: 5-May-22  
 Time: 3:00PM**

BID SCHEDULE	VENDOR			VENDOR			VENDOR			VENDOR			VENDOR		
Bid Sched 1	Corwin Ford														
	\$118,275.00														
Bid Sched 2															
Bid Sched 3															
<b>Sub-Total</b>		\$118,275.00													
<b>Tax 9.1%</b>		\$10,763.03													
<b>Total</b>		\$129,038.03													

5% CK/Bid Bond

**CITY OF CHENEY**  
**CITY COUNCIL ACTION REQUEST**

**ISSUE**      **AMENDMENT NO. 1 TO INTERLOCAL AGREEMENT BETWEEN THE CITY OF CHENEY AND THE CITY OF MEDICAL LAKE FOR THE PROVISION OF MUNICIPAL COURT SERVICES AND FACILITIES**      **AGENDA ITEM# 22-066**

**DEPT. OF ORIGIN:**      Administration      **DATE**      5/24/2022

**EXHIBITS ATTACHED OR REFERENCED:**      Resolution F-039  
 Amendment No. 1 to Interlocal Agreement

**Council Committee Recommendation**      Yes      No      None

DEPT/DEPT HEAD INITIALS	APPROVE	DO NOT APPROVE	NO COMMENT	COMMENTS
MAS				

**FISCAL IMPACT**      EXPENDITURE REQUIRED \$ 0      AMOUNT BUDGETED \$ 0  
 APPROPRIATION REQUESTED \$ 0

**SUMMARY:** A resolution authorizing the Mayor to sign a document amending the interlocal agreement between the City of Cheney and the City of Medical Lake for the provision of Municipal Court services and facilities.

**COUNCIL ACTION REQUESTED:** Passage of Resolution F-039

\_\_\_\_\_ **APPROVED FOR AGENDA**

\_\_\_\_\_ **DISAPPROVED**

5/24/2022

\_\_\_\_\_ **COUNCIL MEETING DATE**

\_\_\_\_\_ **MAYOR/CITY ADMINISTRATOR**

**AMENDMENT NO. 1  
TO INTERLOCAL AGREEMENT BETWEEN THE CITY OF CHENEY AND THE  
CITY OF MEDICAL LAKE  
FOR THE PROVISION OF MUNICIPAL COURT SERVICES AND FACILITIES**

This Amendment No. 1 to Interlocal Agreement Between the City of Cheney and the City of Medical Lake for the Provision of Municipal Court Services and Facilities ("Amendment No. 1") is made and entered into this 19<sup>th</sup> day of April, 2022 by and between the City of Cheney, a Washington non-charter code city ("Cheney"), and the City of Medical Lake, a Washington non-charter code city ("Medical Lake") with Cheney and Medical Lake jointly referred to as the "Parties".

**WHEREAS**, the Parties entered into that certain Interlocal Agreement Between the City of Cheney and the City of Medical Lake for the Provision of Municipal Court Services and Facilities as of December 15, 2021, for the purpose of the City of Medical Lake obtaining municipal court services and the use of facilities from Cheney to adjudicate criminal charges, civil matters and infractions in conformance with Medical Lake Ordinances, state law, court rules, and other governmental authorities; and

**WHEREAS**, Terri Cooper, the Court Administrator for Cheney Municipal Court, has recently been elected as Mayor of the City of Medical Lake; and

**WHEREAS**, in order to avoid any appearance of a conflict of interest, and to accurately document the roles of Cheney Municipal Court staff, the Parties desire to modify the Agreement as provided in this Amendment No. 1 to clarify that the Cheney Municipal Court Clerk is the individual responsible for the administration of the Agreement and for services provided to the City of Medical Lake by the Cheney Municipal Court as set forth in the Agreement; and

**WHEREAS**, the Parties desire to amend the Notices section of the Agreement as set forth herein to remove particular names of the Mayors and City Administrators to ensure the contact information will not become outdated.

**NOW, THEREFORE**, for good and valuable consideration, the receipt of which is hereby acknowledged, the Parties agree to amend the Agreement as follows:

**Section 1. Amendment to Section 2 of Agreement.** Section 2 of the Agreement is hereby amended as follows:

2. Administration. The City of Cheney Municipal Court Judge and its Court Clerk shall be responsible for the administration of this Agreement. Medical Lake designates its City Administrator to be responsible for coordinating and monitoring the performance under this Agreement. The Parties further acknowledge and shall take all action, as necessary, to operate and deliver municipal services pursuant to RCW Chapter 3.50.

**Section 2. Amendment to Section 3 of Agreement.** Section 3 of the Agreement, specifically subsection 3(b), is hereby amended as follows. The remaining text of Section 3 shall remain unchanged.

3. Duties of Cheney. Cheney shall perform the following duties on behalf of Medical Lake:

(b) Provide the Municipal Court Judge, Pro-Tern Judge(s), Court Clerk and support staff.

**Section 3. Amendment to Section 4 of Agreement.** Section 4 of the Agreement, specifically subsection 4(e), is hereby amended as follows. The remaining text of Section 4 shall remain unchanged.

4. Duties of Medical Lake. Medical Lake shall perform the following duties:

(e) Municipal Judge, Pro Tem(s), Court Commissioner(s). The Mayor of Medical Lake (with City Council confirmation) will appoint the Cheney Municipal Judge as the Medical Lake Presiding Municipal Judge. The Cheney Municipal Judge may appoint Judge Pro Tem(s) and Commissioner(s) as needed.

**Section 4. Amendment to Section 5 of Agreement.** Section 5 of the Agreement is hereby amended as follows. The remaining text of Section 4 shall remain unchanged.

5. Medical Lake Municipal Court. The Medical Lake Municipal Court is established pursuant to RCW 3.50.805 and RCW 39.34.180. Medical Lake hereby designates the Cheney Municipal Court to operate as the municipal court for Medical Lake. A case filed by Medical Lake in Cheney Municipal Court will be identified as a Medical Lake case.

(a) Municipal Judge. It is understood the appointed Municipal Court Judge shall be qualified in accordance with state law, including being admitted to practice law under the laws of the State of Washington.

(b) Court Clerk. Medical Lake hereby accepts the Cheney Court Clerk and all court employees as the persons who will manage and operate the Cheney Municipal Court and Medical Lake Municipal Court.

(c) Salary. Compensation for the Municipal Court Judge is established by Interlocal Agreement with Spokane County. Compensation for the Court Clerk and court employees shall be established by the City of Cheney.

**Section 5. Amendment to Section 14 of Agreement.** Section 14 of the Agreement is hereby amended as follows:

14. Notice. Any notice or other communication given hereunder shall be deemed sufficient, if in writing and delivered personally to the addressee, or sent by certified or registered mail, return receipt requested, addressed as follows, or to such other address as may be designated by the addressee by written notice to the other party:

To Cheney:                      City Administrator  
    609 2nd St  
    Cheney, WA 99004

With a copy to:                Mayor  
    609 2nd Street  
    Cheney, WA 99004

To Medical Lake:              City Administrator  
    P.O. Box 369  
    Medical Lake, WA 99022

With a copy to:                Mayor  
    P.O. Box 369  
    Medical Lake, WA 99022

**Section 6. Other Terms and Conditions Unchanged.** Apart from the modifications and amendments set forth above, the Agreement shall remain unchanged and in full force and effect. In the event of any conflict between the terms of the Agreement and this Amendment No. 1, the terms of this Amendment No. 1 shall control.

**Section 7. Capitalized Terms.** All capitalized terms not otherwise defined herein shall have the same meaning as set forth in the Agreement.

**Section 8. Counterparts.** This Amendment No. 1 may be executed in any number of counterparts, each of which, when so executed and delivered shall be an original, but such counterparts shall together constitute but one and the same.

IN WITNESS WHEREOF, the Parties have hereunto affixed their signatures the day and year first written above.

**CITY OF CHENEY**  
a Washington Municipal Corporation

**CITY OF MEDICAL LAKE**  
a Washington Municipal Corporation

\_\_\_\_\_  
CHRIS GROVER, Mayor

  
\_\_\_\_\_  
DON KENNEDY, Mayor Pro Tempore

**ATTEST:**

**ATTEST:**

\_\_\_\_\_  
CINDY NIEMEIER, City Clerk

  
\_\_\_\_\_  
City Clerk, Koss Ronholt

**APPROVED AS TO FORM:**

**APPROVED AS TO FORM:**

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\_\_\_\_\_