CITY OF CHENEY

CITY COUNCIL ACTION REQUEST

ISSUE Central Square - TimeClock Plus **AGENDA ITEM#** 20-090

DEPT. OF ORIGIN: Finance **DATE** 11/13/20

EXHIBITS ATTACHED OR REFERENCED: **Resolution E -867**

Council Commi ttee Recommendation **Yes** **No** **None**

DEPT/DEPT HEAD INITIALS	APPROVE	DO NOT APPROVE	NO COMMENT	COMMENTS
Finance	**CN**			

FISCAL IMPACT

EXPENDITURE REQUIRED $

22,515.00 plus tax in year one and approximately $1 1,000 annually year 2 and forward.

AMOUNT BUDGETED $

SUMMARY - The City is in need of an electronic timekeeping and scheduling module to work directly with and through our current payroll processing application through Central Square. Central Square, with a contracted 3rd party, offer software through TimeClock Plus. The software provided by TimeClock Plus will allow timeclock management, timekeeping, and advanced scheduling. The software will work directly with our current payroll software adding increased accountability and efficiency for both employees and payroll processing. The cost of the software is by user and will be allocated to each department in year one and then included into the IT budget from year 2 and beyond.

COUNCIL ACTION REQUESTED: Approval o f Resolution E- 867

XX **APPROVED FOR AGENDA** _____ **DISAPPROVED**

November 24, 2020
COUNCIL MEETING DATE

MAYOR/CIT Y ADMINISTRATOR