

**CITY OF CHENEY**  
**CITY COUNCIL ACTION REQUEST**

**ISSUE** Copier Lease - Finance **AGENDA ITEM#** 21-042

**DEPT. OF ORIGIN:** Finance **DATE** 1/20/21

**EXHIBITS ATTACHED OR REFERENCED:** Resolution X- 906  
 Copier Proposal Agreement

**Council Committee Recommendation** Yes No None

DEPT/DEPT HEAD INITIALS	APPROVE	DO NOT APPROVE	NO COMMENT	COMMENTS
Finance	CN			

**FISCAL IMPACT** EXPENDITURE REQUIRED \$ 3,164.28 AMOUNT BUDGETED \$11,400/yr.  
 annually including tax + per copy charges of \$.0066 (b/w) and \$.0446 (color)

**SUMMARY** The Finance Department copier lease expires 4/2021. The attached proposal and acceptance agreement is for an additional 5-year lease. Copiers NW is on the state contract for copier leases. Copier will have same functionality with a cost of approximately \$10.00 less per month. Copier serves both the Mayor's office and the Finance Department.

**COUNCIL ACTION REQUEST E D: Approval of Resolution E- 906**

\_\_\_\_\_ APPROVED FOR AGENDA

\_\_\_\_\_ DISAPPROVED

April 13, 2021  
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 COUNCIL MEETING DATE

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 MAYOR/CITY ADMINISTRATOR