

**CITY OF CHENEY**  
**CITY COUNCIL ACTION REQUEST**

**ISSUE** Purchase of Mobile Work Orders **AGENDA ITEM#** 22-021

**DEPT. OF ORIGIN:** Finance **DATE** 2/15/2022

**EXHIBITS ATTACHED OR REFERENCED:** Resolution E- 996  
Quote Q-10796

**Council Committee Recommendation** Yes No None

| DEPT/DEPT HEAD INITIALS | APPROVE   | DO NOT APPROVE | NO COMMENT   | COMMENTS |
|-------------------------|---|----------------|--|----------|
| Finance                 | CN  |                |  |          |
|                         |   |                |  |          |
|                         |   |                |  |          |
| <b>FISCAL IMPACT</b>    | <b>EXPENDITURE REQUIRED \$ 15,356</b><br>+ Sales Tax<br>+ 10% contingency |                | <b>AMOUNT BUDGETED \$ ARPA Funds</b><br>Funds will be added to the IT budget through the next budget amendment |          |

**SUMMARY** The City wishes to purchase Central Square Mobile Work Orders. Mobile Work Orders will allow utility field staff to receive, process and complete work orders in the field. Both operational utility work orders and capital work maintenance and installations can all be completed by field staff. All work orders will immediately update to the parent work order system. Users will require a windows compatible device, (laptop or tablet), with a monthly data package. There is an annual licensing cost of \$10,476 to begin in 2023. There may be an IT component for installation, a separate contract with Intrinium will follow if needed.

Purchase qualifies for using ARPA Funds. Allowable use is improving utility customer service with less employee interaction.

**COUNCIL ACTION REQUEST E D: Approval of Resolution E- 996**

\_\_\_\_\_ **APPROVED FOR AGENDA**

\_\_\_\_\_ **DISAPPROVED**

February 22, 2022

\_\_\_\_\_ **COUNCIL MEETING DATE**

\_\_\_\_\_ **MAYOR/CITY ADMINISTRATOR**