



Client
Address 1
Address 2

Date

Subject: Notice of Substantial Completion
Project, Location
Contract # (if applicable)

To Whom It May Concern,

This letter will serve as formal notice that the construction work associated with our Energy Services Contract has been substantially completed for its intended purpose effective (date). This includes the scope of work outlined in the Energy Services Proposal. The standard Apollo Solutions Group one-year warranty period for this work has commenced accordingly.

If you have any questions or comments, please contact Apollo Solutions Group at:
(509) 586-1104

Sincerely,

(Name)
Construction Manager
Apollo Solutions Group

Cc:

...Building People Who Build Great Things

1201 W. Columbia Drive
Kennewick, WA 99336
509-413-6227

www.apollosolutionsgroup.com