



# **INTRINIUM SERVICES**

## **INFORMATION TECHNOLOGY SOLUTIONS**

# Statement of Work

**This Proposal is Valid for 60 Days**

**Prepared for: City of Cheney**

### **Intrinium**

4418 E 8<sup>th</sup> Ave Spokane Valley, WA 99212

[www.intrinium.com](http://www.intrinium.com)

(866) 461-5099

February 24, 2022

City of Cheney  
609 2nd Street  
Cheney, WA 99004

Cindy Niemeier,

Thank you for the opportunity to propose Intrinium network services to City of Cheney. We have listened to your needs and have identified several solutions that we believe will enhance your network in terms of both security and efficiency.

We have experience implementing and maintaining systems for organizations of all sizes. Our experience with both Microsoft and Open-Source products allows us to utilize these software platforms to support the business needs of your organization effectively and cost-efficiently.

As information security and networking professionals, Intrinium staff members have earned some of the most sought-after security and technology-related certifications in the field. These include:

- ◆ The Certified Information Systems Security Professional (CISSP)
- ◆ The Certified Information Systems Auditor (CISA)
- ◆ The Citrix Certified Administrator (CCA)
- ◆ The Cisco Certified Network Associate (CCNA)
- ◆ Linux+ and Security+ certifications
- ◆ Microsoft Certified Partners
- ◆ Microsoft Small Business Specialists

Our commitment to you is outstanding customer service in terms of response time, quality, and attention to detail. We have also taken the time to understand your environment and provide you with the information you need to make educated decisions about technology. We will continue to communicate complex concepts and technologies in a language that is easy to understand for people of all levels of technical expertise.

In the following proposal, we outline the services that Intrinium can offer City of Cheney to help you achieve your business goals. Please feel free to contact me with further questions or clarification items. My contact numbers are provided below for your convenience. Once again, thank you for the opportunity to submit this proposal for your consideration.

Warmest Regards,

*Chris Little*

Chris Little  
(509) 209-2131  
chris.little@torchlight.io

# Email Migration to Microsoft 365 GCC

## **Deliverable 1: Configure GCC Cloud Services**

- ◆ On-prem Active Directory Cleanup.
- ◆ Configure AD Sync.
- ◆ Setup Exchange minimal Hybrid mode.

## **Deliverable 2: Office 365 Deployment**

- ◆ Configure Office Deployment Tool and Group Policy Objects.
- ◆ Deploy Office Suite by Department or Organizational Unit.
- ◆ Test migrate a mailbox into O365.

## **Deliverable 3: Mailbox Migration (Plan A)**

- ◆ Migrate mailboxes in batches by Department or Organizational Unit

## **Deliverable 3: Mailbox Migration (Plan B)**

- ◆ Configure Migration Tool
- ◆ Migrate mailboxes in batches by Department
- ◆ Work through departments onsite, switching users to new Outlook profiles

## Fee/Pricing Arrangements

A PO or payment in full for all hardware, software, and/or licensing will be required before ordering, while labor will be charged as accrued and billed monthly to City of Cheney under the terms of their contract. All hardware, software, and/or licensing sales are final and cannot be returned. Please note these estimates are for budgetary purposes only and are subject to change depending upon client needs and/or revisions to the statement of work. Any tasks not specifically noted in the Project Scope above are not included as part of this statement of work. Payment for the service described above shall be in accordance with Section 2 of the MASTER SERVICES AGREEMENT between City of Cheney and Intrinium, Inc.

### Capital Expenses with Plan A

Role	Hourly Rate	Est. Hours	Est. Price
Professional Services	\$195.00	123.75	\$24,131.25

**Total Capital Expense Estimated for Plan A: \$24,131.25<sup>2</sup>**

### Capital Expenses with Plan B

Description	Qty	Unit Price	Price
Migration Licenses	250	\$15.00	\$3,750.00 <sup>1</sup>

Role	Hourly Rate	Est. Hours	Est. Price
Professional Services	\$195.00	185	\$36,075.00

**Total Capital Expense Estimated for Plan B: \$39,825.00<sup>1, 2</sup>**

### Monthly Recurring Charges

Description	Quantity	Unit Price	Total
Office 365 G3	90	\$20.00	\$1,800.00/month

<sup>1</sup>Plus Tax.

<sup>2</sup>Plus reasonable expenses, which include but are not limited to out-of-town travel, meals and lodging, photocopies, and printing, per diem based on GSA schedules and applicable taxes.

Additional services outside the scope of this engagement will require a separate Statement of Work and will be billed at the following rates:

Role	Fee
Systems Engineer	\$195.00 / hour
Senior Systems Engineer	\$225.00 / hour

Senior Solutions Architect	\$250.00 / hour
Project Manager	\$195.00 / hour
Senior Project Manager	\$225.00 / hour
Security Engineer	\$225.00 / hour
Information Security Consultant	\$250.00 / hour
Senior Security Consultant	\$295.00 / hour
CIO / CISO Consulting	\$375.00 / hour
Emergency Incident Response	\$450.00 / hour

## Agreement

The Above Statement Of Work (“SOW”) Is Authorized Under The MASTER SERVICES AGREEMENT between City of Cheney (“Client”) and Intrinium, Inc (“Intrinium”) and shall amend that Agreement for the Scope of Work described in this Engagement Contract and authorized under the above-mentioned Agreement.

IN APPROVAL, authorized representatives of the Parties to this Statement of Work have signed below. This Agreement shall become effective on the date of the last signature made. Client acknowledges that electronic signatures are binding with regard to this agreement subsequent exhibits, quotes, or orders.

**Client: City of Cheney**

**Intrinium, Inc.**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_