

City of Cheney
609 Second Street
Cheney, WA 99004

**CITY OF CHENEY, WASHINGTON
RESOLUTION F-112**

**A RESOLUTION WAIVING THE COMPETITIVE BID REQUIREMENTS
FOR THE ACQUISITION OF A WORK ORDER SYSTEM**

WHEREAS, the Mobile311 work order software solution that the Public Works and Light Department had utilized from 2016 until 12/31/2022 relied upon a GIS mapping product which would no longer be available after 12/31/2022; and

WHEREAS, after 12/31/2022, the Mobile311 work order software would no longer reference specific asset locational information and will only display generic maps; and

WHEREAS, this would represent a reduction in efficiency and a hardship for City crews who depend on identifying water line sizes, transformer sizes, and a wide array of other infrastructure and asset details using maps associated with the work order software; and

WHEREAS, the successor software to Mobile311 did not currently have a mapping solution which references local, specific asset layers and is not able to import our work order history; and

WHEREAS, the City received three written quotes from vendors to fulfill the Public Works' and Light Department's need to implement a work order system so as not to interrupt crews ability to perform essential services; and

WHEREAS, one of those vendors, Novo Solutions, offered a work order software solution which imports our existing work order categories and configuration, along with 6 years of work order history; and is able to migrate our data; and configure software and offer user training to enable us to continue normal operations with minimal disruption in service ; and

WHEREAS, it was a necessity for the Public Works Department and Light Department to have an operable work order system as of 1/1/2023 in order to perform essential duties, the City had to enter into an agreement with Novo Solutions under the emergency repair clause, which therefore exempted it from the public bidding process per RCW 39.04.280

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Cheney

to authorize the Mayor to sign a Software Agreement with Novo Solutions for \$ 23,015.00 plus applicable sales tax. In addition, Council approves a total appropriation amount of 27,600.00 which includes tax and 10% contingency.

ADOPTED, on this **10th day of January 2023** by the Cheney City Council at their regularly scheduled council meeting at the Cheney Council Chambers, 609 Second Street, Cheney, WA 99004.

Chris Grover, Mayor

ATTEST:

Cynthia L. Niemeier, City Clerk