

CITY OF CHENEY
CONSULTING SERVICES CONTRACT WITH CAPITOL CONSULTING

THIS AGREEMENT is made by and between the City of Cheney, a noncharter code city of the State of Washington, hereinafter “City,” and Capitol Consulting referred to as parties.

IN CONSIDERATION of the terms and conditions contained herein, the parties covenant and agree as follows:

Services to be Performed. The City agrees to retain Capitol Consulting to represent it in connection with legislative, regulatory, and administrative matters. Capitol Consulting agrees to represent the City before the state legislature and agencies on issues of interest to the City, to report to the City on legislative and agency actions, and to attend meetings as needed. Capitol Consulting will advise the City on recommended actions and positions that could be taken to advance the interests of the City.

Capitol Consulting will report directly to Mayor Chris Grover or designee, unless otherwise directed. The City will establish the methods, terms, and timetables for reporting and communication between the parties.

Capitol Consulting will be responsible for filing all necessary Public Disclosure Commission forms except the filings required by the City as an employer of lobbyists. Capitol Consulting will assist in providing the information required by the City to file the form.

Capitol Consulting shall not, without prior approval, either during the term of this agreement or any time thereafter, directly or indirectly disclose or give to any person, firm, corporation, agency, or political subdivision any information acquired during the period of the contract. Capitol Consulting will advise of any client or activity that could potentially pose a conflict of interest.

Term of Contract. This contract shall be in full force and effect beginning January 1, 2023, and shall remain in effect through December 31, 2023. Upon mutual agreement of the parties the contract will be automatically renewed annually for up to five (5) years. Either party may terminate this agreement with or without cause with 30 days’ written notice.

Notice. Notice shall be given in writing as follows:

TO THE CITY:
Mayor Chris Grover
City of Cheney
609 2nd Street
Cheney, WA 99004

TO THE CONTRACTOR:
Debora Munguia
Capitol Consulting
6118 Troon Lane SE
Olympia, WA 98501

Compensation. The City agrees to pay Capitol Consulting as follows, for the term of this agreement:

2023

- When Washington State Legislature is in session, \$3,000 per month
- When Washington State Legislature is not in session, \$2,000 per month

Invoices shall be provided by Capitol Consulting, and payments will be due within 15 days. Capitol Consulting shall be responsible for all payments and reporting for subcontractors, if any. Capitol Consulting shall also be responsible for preparing complete and accurate invoices for the month in which services are provided. All contractor expenses are included within the contract amount.

Intention of Agreement. It is the intention of the parties to this agreement that the services rendered and the payments made are not in any way contingent upon the defeat or enactment of any legislative, regulatory, or administrative proposal.

IN WITNESS WHEREOF, the parties have executed this agreement this _____ day of _____, 2023.

CITY OF CHENEY, WASHINGTON

CAPITOL CONSULTING

Chris Grover
Mayor

Debora Munguia
Consultant