



611 Fourth Street · Cheney, Washington 99004-1642 · (509) 498-9291 · FAX (509) 498-9244 · cityofcheney.org

PRINT FULL NAME: _____

APPLYING FOR: RESIDENT FIREFIGHTER / VOLUNTEER FIREFIGHTER

APPLICATION CHECKLIST: (√)

1.	APPLICATION – SIGNED AND DATED	
2.	COPY OF WASHINGTON STATE DRIVERS LICENSE	
3.	CURRENT MOTOR VEHICLE REPORT (MVR) - A copy of your payment receipt must be attached to the MVR report. A printed receipt is also required if you request your report online.	
4.	COPY OF SOCIAL SECURITY CARD – SIGNED	
5.	COPY OF HIGH SCHOOL DIPLOMA OR EQUIVALENT	
6.	OFFICIAL / SEALED HIGH SCHOOL TRANSCRIPTS - NOTE: Only necessary for RESIDENT FIREFIGHTER Applications	
7.	DOCUMENTATION / PROOF OF CURRENT ENROLLMENT AND/OR NEXT QUARTER/SEMESTER ENROLLMENT FOR (12) CREDITS.	

**NOTE: Mail in or drop off the application in person with the required documentation. Applications will not be accepted and will be considered invalid if submitted without the required documents listed above.
Faxed applications will not be accepted.**

Please list all employment in the last five years starting with the most recent. You can list additional employers on a separate piece of paper if necessary.

Employer:	Start Date:	Description of Job Duties
	End Date:	
Address:		
Telephone Number:	Starting Wage:	
Job Title:	Ending Wage:	
Supervisor:		
Reason for Leaving:		

Employer:	Start Date:	Description of Job Duties
	End Date:	
Address:		
Telephone Number:	Starting Wage:	
Job Title:	Ending Wage:	
Supervisor:		
Reason for Leaving:		

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Address:		
Telephone Number:	Starting Wage:	
Job Title:	Ending Wage:	
Supervisor:		
Reason for Leaving:		

Employer:	Start Date:	Description of Job Duties
	End Date:	
Address:		
Telephone Number:	Starting Wage:	
Job Title:	Ending Wage:	
Supervisor:		
Reason for Leaving:		

Have you been convicted of a crime in the past seven (7) years, other than a minor traffic violation? (Yes) or (No)
If Yes, please explain: (even if your record is clear)

List all traffic violations within the last three (3) years:

List extra-curricular activities:

List any fire department training: (Fire and EMS)

List any fire department or EMS related experience:

List any other skills and training you would like us to consider:

Personal References (List only people who are not related to you)

Name	Complete Address	Home Phone/Work Phone

IMPORTANT

- Applications shall not be accepted unless accompanied by all the required documentation and information listed in the *Application Checklist*.
- Applicants must also bring in their original signed Social Security Card for staff verification and to make a copy.
- Applicants must bring in your current driver's license for staff verification and to make a copy. Also required is a current (MVR) Motor Vehicle Report with the application. The Motor Vehicle Report can be obtained from any Washington State Department of Licensing office or online. There is a fee for the MVR report. (A PRINTED PAYMENT RECEIPT IS REQUIRED AND MUST BE ATTACHED TO YOUR MVR REPORT IF YOU REQUEST YOUR REPORT ONLINE.)

I certify that all the statements made in this application are true and correct to the best of my knowledge. I understand that false statements shall be sufficient cause for disqualification, disciplinary action, and/or termination should I be hired.

Signature of Applicant

Date

TO: CHENEY FIRE DEPARTMENT

I authorize the release to Cheney Fire Department any and all information that you may have concerning my work, my reputation, any criminal history records information that may be held by law enforcement, parole or probation, courts, military police, or any other agency having criminal history records in information.

I understand that it is desirable for the City of Cheney to review such information before placing any applicant in a position of public trust and confidence. I further understand that the mere presence of criminal records information will not automatically eliminate me from consideration, but will be weighed along with all other qualifying factors. I am aware that failure to disclose conviction data on this application is cause for rejection or dismissal if already selected.

I hereby release you and/or your organization or other agents from any liability or damage which may result from furnishing the information requested above.

PRINT FULL NAME: _____

SIGNATURE: _____

DATE: _____

OFFICIAL USE ONLY

Application Received By: _____

Date: _____

CHENEY FIRE DEPARTMENT

VOLUNTEER APPLICATION AND DISCLOSURE STATEMENT

Request for Criminal History Information

(IMPORTANT – PLEASE PRINT CLEARLY)

Full Legal Name:

(First)

(M.I.)

(Last)

(Alias/Maiden Name)

Address:

(Street)

(City)

(State)

(Zip)

Phone: Home: _____

Social Security #: _____

Work: _____

Date of Birth: (mm/dd/yy) (____) / (____) / (____)

Drivers License #: _____ State: _____

In compliance with RCW 43.43.830-845, all applicants who have been offered a position as a volunteer, and in which position the person may have unsupervised access to children under sixteen years of age, to developmentally disabled persons, or to vulnerable adults, are to disclose the following information:

1. Have you ever been convicted of any crime against children or other persons, as identified in RCW 43.43.830?
No _____ Yes _____
2. Have you been convicted of crimes relating to financial exploitation where the victim was a vulnerable adult?
No _____ Yes _____
3. Have you been found in any dependency action under RCW 13.34.040 to have sexually assaulted or exploited any minor or to have physically abused any minor?
No _____ Yes _____
4. Have you been found by a court in a domestic relations proceeding under Title 26 RCW to have sexually abused or exploited any minor or to have physically abused any minor?
No _____ Yes _____
5. Have you been found in any disciplinary board final decision to have sexually or physically abused or exploited any minor or developmentally disabled person, or to have abused or financially exploited a vulnerable adult?
No _____ Yes _____
6. Have you been found by a court in a protection proceeding under Chapter 74.34 RCW, to have abused or financially exploited a vulnerable adult?
No _____ Yes _____

Answering YES to any of the above inquiries will not necessarily disqualify you from volunteering at the Cheney Fire Department, but will require the City of Cheney to make further inquiries before you will be permitted to begin your activities on its behalf.

The City of Cheney shall make an inquiry to the Washington State Patrol regarding an applicant's conviction record, disciplinary board final decision, or civil adjudication record. Applicants will be notified of the State Patrol's response within 10 working days of receipt of this information by the City of Cheney. A copy of the response will be made available to the applicant.

I acknowledge that I have read the entire Notification and Authorization for Background Disclosure Statement, which I understand the requirements, and I grant permission to the City of Cheney to make inquiry to the Washington State Patrol under the provisions of this law. Pursuant to RCW 9A.72.085, I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

(Signature)

(Date)