

City of Cheney, Washington  
 609 2<sup>nd</sup> Street  
 Cheney, WA 99004

**City of Cheney, Washington  
 Resolution E-693**

**A RESOLUTION ESTABLISHING THE FEES AND CHARGES FOR 2019 CITY SERVICES**

**WHEREAS**, the City is authorized to adopt reasonable fees and charges for providing services; and

**WHEREAS**, the City desires to establish the 2019 fees and charges for City services through the passage of Resolution E-693, and

**WHEREAS**, the City desires to add governmental charges to be effective January 1, 2019.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Cheney:

1. Fees and Charges. The following table describes the activity fee or charge, authority and City revenue account:

<b>Licenses and Permits</b>			
Amusement Devices	\$20.00/device/year	CMC 5.10-030 G-91	001-0000-321.70-11
Bus Stop Advertising		Agreement/Contract	125-0000-322.91-03
Parking Meters		EWU Contract	001-0000-321.95-00
Business License - over \$2,000/yr	\$30.00	CMC 5.01-050 X-55	125-0000-321.99-01
Business License Late Fee	\$15.00	CMC 5.01-050 X-55	125-0000-321.99-01
Peddlers License – Master Solicitor* + solicitor license of \$75.00/each	\$250.00	Ordinance V-50	125-0000-321.32-00
Peddlers License – Solicitor	\$75.00/each	Ordinance V-50	125-0000-321.32-00
Peddlers License*	\$50.00	Ordinance V-50	125-0000-321.32-00
Peddlers License – Street Vendor/Vending Unit*	\$50.00	Ordinance V-50	125-0000-321.32-00
*Application for reduction of fee is available based on years of complaint free service within the City of Cheney			
Pawnbroker License	No Charge	CMC 7.20.020 Ordinance H-23	
Communications Devices		Lease Agreement	402-0000-362.50-00

<b>Building Permit Fees</b>		
<i>Total Valuation</i>	<i>Permit Issuance Fee</i>	001-0000-322.10-10
\$1.00 to \$500	\$24.00	-
\$501.00 to \$2,000.00	\$24.00 for the first \$500.00	Plus \$3.00 for each additional \$100 or fraction thereof, to and including \$2,000.00.
\$2,001.00 to \$40,000.00	\$69.00 for the first \$2,000.00	Plus \$11.00 for each additional \$1,000 or fraction thereof, to and including \$40,000.00.
\$40,001.00 to \$100,000.00	\$487.00 for the first \$40,000.00	Plus \$9.00 for each additional \$1,000 or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$1,027.00 for the first \$100,000.00	Plus \$7.00 for each additional \$1,000 or fraction thereof, to and including \$500,000.00.
\$500,001.00 to \$1,000,000.00	\$3,827.00 for the first \$500,000.00	Plus \$5.00 for each additional \$1,000 or fraction thereof, to and including \$100,000.00.
\$1,000,001.00 to \$5,000,000.00	\$6,327.00 for the first \$1,000,000.00	Plus \$3.00 for each additional \$1,000 or fraction thereof, to and including \$500,000.00.
\$5,000,000.00 and up	\$18,327.00 for the first \$5,000,000.00	Plus \$1.00 for each additional \$1,000 or fraction thereof.
<p><i>For projects consisting of work that is quantifiable by square footage, the valuations shall be calculated in accordance with the most recently updated ICC Building Valuation Data (BVD) table multiplied by 85%. For unusual construction types, the Building Official is authorized to accept other valuations per square foot where more accurate information is provided. For projects which are not quantifiable by square footage, the valuation shall be the contract price or, where self-performed, shall be the cost of materials multiplied by 200%. In all cases, the fee shall be based on the greater of the provided or calculated valuation.</i></p>		

<b>Other Building Department Fees</b>		
1	Plan Review Fee (separate for each permit type)	65% of Permit Issuance Fee
2	Plan Review Fee for duplicated buildings where legal application is made on the same date	1 <sup>st</sup> at full review fee, subsequent 50% of Plan Review Fee
3	Additional plan review required by changes, additions, or revisions to plans (minimum 1 hour)	\$52.00/hour
4	Temporary Certificate of Occupancy and each extension thereof	\$94.00
5	Change of Use Permit (includes review)	\$25.00
6	State Building Code Surcharge (building permits only)	\$4.50
7	Additional State Building Code Surcharge for Multi-units (per additional unit after the first)	\$2.00
8	L&I regulated manufactured homes and other modular structures (Permanent foundations and accessory structures not included)	\$200.00 for 1 <sup>st</sup> section + \$100.00 for each additional section
9	Annual Permit (includes reviews)	150% of the building permit fee based on the valuation
10	Permit and Permit Application Extensions	\$25.00
11	Permit Renewals	50.00% of Permit Fee, \$50.00 min.
12	Inspection outside of normal business hours (minimum 2 hours)	\$78.00/hour
13	Re-inspection fee	\$26.00
14	Inspections for which no fee is specifically indicated (min 1 hour)	\$52.00/hour

15	Investigation Fee, work without a permit	\$26.00
16	Technology Fee	\$10.00

### Mechanical and Plumbing Permit Fees

<i>Mechanical Permit Issuance Fee</i>		001-0000-322.10-13
<i>Plumbing Permit Issuance Fee</i>		001-0000-322.10-11
1	Single-Family, Duplex, and Townhouse - Rough-in Inspection Fee	\$30.00
2	Additional Plumbing Inspection Fee per Bathroom (New Dwelling Unit(s) Only)	\$34.00
3	Additional Mechanical Inspection Fee per Bathroom (New Dwelling Unit(s) Only)	\$22.00
4	Single-Family, Duplex, and –Townhouse Final Inspection Fee	\$24.00
5	All Other Buildings – Total Inspection Fee	Per Table Below
<i>Total Valuation</i>	<i>Fee</i>	
\$1.00 to \$500.00	\$24.00	
\$501.00 to \$2,000.00	\$24.00 for the first \$500.00	Plus \$3.00 for each additional \$100.00 or fraction thereof, to and including \$2,000.00.
\$2,000.00 to \$40,000.00	\$69.00 for the first \$2,000.00	Plus \$11.00 for each additional \$1,000.00 or fraction thereof, to and including \$40,000.00.
\$40,001.00 to \$100,000.00	\$487.00 for the first \$40,000.00	Plus \$9.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$1,027.00 for the first \$100,000.00	Plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.
\$500,001.00 to \$1,000,000.00	\$3,827.00 for the first \$500,000.00	Plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.
\$1,000,001.00 to \$5,000,000.00	\$6,327.00 for the first \$1,000,000.00	Plus \$3.00 for each additional \$1,000.00 or fraction thereof, to and including \$5,000,000.00.
\$5,000,000.00 and up	\$18,327.00 for the first \$5,000,000.00	Plus \$1.00 for each additional \$1,000.00 or fraction thereof.

*The valuation shall be either be the contract price for the associated work, or for projects which are self-performed, the valuation shall be the cost of materials multiplied by 200%. For projects including appliance, equipment, and/or fixture additions or replacements, the Building Official is authorized to reduce the appliance/equipment/fixture portion of the project valuation by up to 50% in cases where such reduction is justified.*

### Grading Permit Fees

<i>Quantity</i>	<i>Permit Issuance Fee</i>	001-0000-322.10-16
100 cubic yards or less	\$24.00	-
101 to 1,000 cubic yards	\$24.00 for the first 100 cubic yards	Plus \$5.00 for each additional 100 cubic yards or fraction thereof
1,001 to 10,000 cubic yards	\$69.00 for the first 1,000 cubic yards	Plus \$10.00 for each additional 1,000 cubic yards or fraction thereof
10,001 to 100,000 cubic yards	\$159.00 for the first 10,000 cubic yards	Plus \$35.00 for each additional 10,000 cubic yards or fraction thereof

100,001 cubic yards or more	\$474.00 for the first 100,000 cubic yards	Plus \$20.00 for each additional 10,000 cubic yards or fraction thereof
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<b>General Government</b>			
Credit/Debit Card Acceptance Fee	2.49% with a \$1.50 minimum	Fee is assessed and collected by processing company/bank	
Electronic Check Fee	\$1.50/transaction/check	Fee is assessed and collected by processing company/bank	
Returned Item Fees	\$40.00/ea		001-0000-341.42-01
Banking/Wire Deposit Charges	Actual Cost		001-0000-341.42-02
Personnel Services Testing Fee	\$30.00/ea		001-0000-341.96-00
Public Record Fees (first 10 pages no charge)		Public Record Policy	001-0000-341.81-00
Paper	\$.15/pg		
Electronic			
After first 10 pages (plus)	\$.10/pg		
Each for files uploaded to email (plus)	\$.05/pg		
Transmission of public record (plus)	\$.10/gigabyte		
Digital Storage Media or Device (plus)	Actual Cost		
Cost (including taxes) charged by any third-party vendor used to make copies (plus)	Actual Cost		
Cost of any shipping container, postage costs, (plus)	Actual Cost		
Customized Access when use of Information Technology Expertise is required for search	Actual Cost		
<i>Up to a \$2 flat fee may be charged as an alternative to other authorized fees when the City reasonably estimates and documents the costs allowed are clearly equal to or more than \$2.</i>			

<b>Municipal Court</b>			
Administrative Records			
Research and Preparation Fees-(1 <sup>st</sup> Hour Free)	\$30/hour Max.	GR 31.1 3.62.060 GR 17(a)(4)	001-0000-341.62-00
Copy without a seal of document on file	\$.50/page	GR 31.1 3.62.060 GR 17(a)(4)	001-0000-341.62-00
Copy without a seal of document on file	\$.50/page	GR 31.1 3.62.060	001-0000-341.62-00

			GR 17(a)(4)	
Copy without a seal of document in electronic format	\$ .25/page		GR 31.1 3.62.060 GR 17(a)(4)	001-0000-341.62-00
Copies made to compact disc	\$20/cd		GR 31.1 3.62.060 GR 17(a)(4)	001-0000-341.62-00
Copies made of part or all of electronic recording of proceedings	\$10/cd		GR 31.1 3.62.060 GR 17(a)(4)	001-0000-341.62-00
Faxed document service fee	\$3.00 1 <sup>st</sup> page \$1.00/additional page		GR 31.1 3.62.060 GR 17(a)(4)	001-0000-341.62-00
Case Records (first 10 pages no charge)			RCW 3.62.060 Gr 31 City Policy	001-0000-341.62-00
	Paper	\$ .15/pg		
	Electronic			
	After first 10 pages (plus)	\$ .10/pg		
	Each for files uploaded to email (plus)	\$ .05/pg		
	Transmission of public record (plus)	\$ .10/gigabyte		
	Digital Storage Media or Device (plus)	Actual Cost		
	Cost (including taxes) charged by any third-party vendor used to make copies (plus)	Actual Cost		
	Cost of any shipping container, postage costs, (plus)	Actual Cost		
	Customized Access Fee when use of Information Technology Expertise is required for search	Actual Cost		
	<i>Up to a \$2 flat fee may be charged as an alternative to other authorized fees when the City reasonably estimates and documents the costs allowed are clearly equal to or more than \$2.</i>			
<b>Administrative Fees</b>				
	Civil Filing Fee	\$43.00		001-0000-341.22-06
	CD Reproduction	\$10.00/ea		001-0000-341.62-00
	Certification of Documents	\$5.00/doc	RCW 3.62.060	001-0000-341.35-00
	Abstract Filing Fee	\$43.00		001-0000-341.22-06
	Parking Delinquent Fee	\$25.00		
	Credit/debit Card Acceptance Fee	2.49% with a \$1.50 minimum	Fee is assessed and collected by processing company/bank	
	Electronic Check Fee	\$1.50/transaction/check	Fee is assessed & collected by processor	

Appeals Fee		RCW 3.62.060	001-0000-341.33-02
Transcript of Record	\$20.00/hr		
CD Reproduction	\$10.00/ea		
Preparation of Record	\$40.00		
Civil Appeal Filing Fee	\$230.00	RALJ 2.4 RCW 27.24.070 RCW 36.18.020	001-0000-341.22-00
Parking Delinquent Fee	\$25.00	RCW 46.63.110(4) CMC 2.50	001-0000-354.00-0
Probation Services			
Urinalysis	\$25.00/ea	Court Policy PP-0001	001-0000-342.33-00
Portable Breath Test	\$5.00/ea	RCW 10.64.120	001-0000-342.33-05
Drug Confirmation/Test	\$25.00/ea	Court Policy PP-0001	001-0000-342.33-00
Alcohol Confirmation/Test	\$25.00/ea	Court Policy PP-0001	001-0000-342.33-00
Diluted Test	\$15.00/ea	Court Policy PP-0001	001-0000-342.33-00
SCRAM Alc Monitoring	At Cost	RCW 10.01.160 RCW 10-64.120	001-0000-342.33-05
Pre-Trial Supervision	Not to Exceed \$150	RCW 10.01.160 RCW 10.64.120	001-0000-342.33-00
Pre-Trial Services-MRT Class	\$150	RCW 10.01.160	001-0000-342.33-14
Pre-Trial Services-DV MRT Class	\$250	RCW 10.01.160	001-0000.342.33-14
Unsupervised Probation-Records Check	\$25/mo	RCW 10.64.120 RCW 46.61.5055 ARLJ 11.3	001-0000-342.33-05
Supervised Probation	\$40/mo	RCW 10.64.120 RCW 46.61.5055 ARLJ 11.3	001-0000-342.33-05
Booking, Housing & Monitoring of Prisoners (Jail/EHM)	At cost, not to exceed \$100/day	RCW 70.48.390 RCW 9.94A.760 RCW 10.01.160 RCW 46.61.5055 DUI RCW 26.50.110	001-0000-342.36-00
Warrant Service Fees	not to exceed \$100/day	RCW 10.01.160(2)	001-0000-341.33-02
Youth Court Application Fee	\$10.00/ea	RCW 10.01.160 RCW 10.64.120	001-0000-342.33-31

<b>Parks and Recreation</b>			
<i>Recreation Activities/Classes - Please see the current published Parks and Recreation brochure for current offerings and pricing. Below is a general list of available options:</i>			
<b>Miscellaneous Parks and Recreation</b>			
<b>Rents &amp; Leases</b>			
Facilities/Rentals for profit making groups		Policy & Procedure IV.6.1	118-0000-362.40-01
Deposit - no alcohol	\$100.00		
Deposit – alcohol	\$300.00		
Concession proceeds	\$.25 - \$10.00		
Chair rental	\$1.00/chair		
Table rental	\$8.00/table		
Sports & field day kits	\$25.00/kit		

	<b>Wren Pierson Rental</b>			
	Senior room w/kitchen	\$40.00/hr		
	Dance studio	\$30.00/hr		
	Multipurpose w/ kitchen	\$65.00/hr		
	Youth center	\$40.00/hr		
	Kitchen only	\$30.00/hr		
	Community meeting room	\$30.00/hr		
	Multi-purpose room/kitchen daily rate (8 hours)	\$400.00/day		
	Wren Pierson non-profit rental	\$15.00/hr		
	EWU rentals	\$15.00/hr		
	Coffee/tea service (per 2/2 liter pot regular, decaf & hot water)	\$18.00		
	<b>City Hall Rental</b>			
	Auditorium	\$65.00/hr		
	Council chambers (4 hour minimum)	\$30.00/first 4 hours \$8.50/each add'l hour		
	Damage Deposit	\$100.00		
	<b>Parks Facilities/Shelters</b>			
	Centennial Shelter	\$20.00		
	Hagelin Shelter	\$20.00		
	Salnave Shelter	\$30.00		
	Veteran's Shelter	\$20.00		
	Sutton Gazebo	\$30.00		
	Sutton Gazebo - Wedding Ceremony	\$100.00		
	<b>Outdoor Pool Parking Pass/Quarter</b>			
	Fall, winter and spring	\$65.00/qtr		
	Fall, winter, spring - disabled	\$25.00/qtr		
	Annual - 9/1 - 6/7	\$145.00		
	Annual - 9/1 6/7 disabled	\$75.00		
	<b>Park Impact Fees</b>			
	Single Family Home			
	0-1 Bedroom Apartment/Duplex	\$570.00/unit		
	2 Bedroom Apartment/Duplex	\$1,140.00/unit		
	3 + Bedroom Apartment/Duplex	\$1,482.00/unit		
	Single Family Residential	\$1,482.00/home		
<b>Planning and Development</b>				
	Application amending Zoning Text or Map	\$1,500.00		001-0000-345.81-02
	Application amending Comprehensive Plan, Map, Code Amendment			
	1 <sup>st</sup> 10 Acres	\$2,000		001-0000-345.81-11
	Each Additional Acre	\$500.00		001-0000-345.81-11
	Application for Variance	\$900.00		001-0000-345.81-04
	Application for Conditional Use Permit	\$900.00		001-0000-345.81-04
	Application for Planned Unit	\$1,500.00 +		

Development	\$10/lot		001-0000-345.81-03
Accessory Dwelling Unit	\$300.00		001-0000-345.81-03
Copy of Transcript	Actual Cost		001-0000-341.81-00
Zoning and Land Use Maps	Actual Cost		001-0000-341.81-10
<i>Subdivision Fees</i>			
Application for Short Plat	\$1,250.00 + county recording fee		001-0000-345.81-07
Application for Short Plat Vacation	\$600.00		001-0000-345.81-07
Application for Preliminary Plat	\$1,500.00 + \$10.00/lot + county recording fee		001-0000-345.81-08
Preliminary Plat Extension	\$250.00		001-0000-345.81-08
Application for Binding Site Plan	\$1,500.00 + \$10.00/lot + county recording fee		001-0000-345.81-09
Binding Site Plan Extension	\$250.00		001-0000-345.81-09
Binding Site Plan Vacation	\$600.00		001-0000-345.81-09
Application for Final Plat	\$600.00 + \$10.00/lot + county recording fee		001-0000-345.81-12
Amendment or change of condition of Approved Preliminary Plat, Final Plat, Short Plat, or Binding Site Plan	80% of original fee		001-0000-345.81-02
Administrative Approval of Lots within an Approved Binding Site Plan	80% of original fee		001-0000-345.81-09
Application for Minor Lot Line Adjustment	\$130.00		001-0000-345.81-14
<i>Environmental Fees</i>			
SEPA Review	\$225.00	CMC 10.36.030	001-0000-345.89-01
SEPA with a concurrent project review	\$150.00		001-0000-345.89-01
SEPA DS/EIS	\$800.00 deposit + Actual Cost Incurred		001-0000-345.89-01
Application for Critical Areas Site Plan *Minimum of \$500.00	\$500.00/Acre or major fraction thereof		001-0000-345.89-02
<i>Administrative Fees</i>			
Land Use Appeal	\$300.00		001-0000-345.81-10
Sign Permits – Plan Review Fee	\$50.00		001-0000-345.83-02
Planning Review of Garages, Decks, and other New Residential Construction or Additions	\$25.00		001-0000-345.83-03
Plan Check Fee – for items not listed above	\$100.00		001-0000-345.80-14
Hearing Examiner Public Hearing Fee	\$125.00/hr + mileage	CMC 2.60.010	001-0000-345.81-05
Staff Service not listed above (minimum 1 hour)	\$47.00		001-0000-345.89-05




<b>Public Safety</b>			
Golf Cart Inspection Fee	\$50.00	Ordinance V-04	001-0000-322.91-06
Concealed Weapons		CMC 9A.07.020	001-0000-342.01-18
Fee	\$48.25		
Renewal	\$32.00		
Late	\$42.00		
Replacement	\$10.00		
Firearms Dealer License	\$125.00		
Fingerprinting Fee	\$5.00		
Background Check	\$10.00		
Outside Jobs	1 ½ of Current Senior Police Officer Rate		116-0000-342.10-11
Police False Alarms		CMC 9A.11.030	001-0000-342.10-11
1 to 2 Alarms	No Charge		
3 to 6 Alarms	\$250.00 each		
7 or more Alarms –No response	-		
Fire Standby/Non-Mobilization Fees:		CMC 18.10.030	001-0000-342.20-21
Type 1 Fire Engine	\$130.00/hr		
Type 6 Fire Engine	\$60.00/hr		
Outside Job Charge/Firefighter	\$27.00/hr		
Fire False Alarms		CMC 18.10-030	001-0000-342.20-21
1 <sup>st</sup> False Alarm - non-exempt	\$375.00		
2 <sup>nd</sup> False Alarm - non-exempt	\$750.00		
3 <sup>rd</sup> and Over False Alarm - non-exempt	\$1,500.00		
1 <sup>st</sup> False Trouble - Non-exempt	\$250.00		
2 <sup>nd</sup> False Trouble - non-exempt	\$500.00		
3 <sup>rd</sup> and over False Trouble - non-exempt	\$1,000.00		

<b>Streets</b>			
Street and Curb Permits	\$25.00 + \$.50/lineal ft	CMC 12.20.090 Q-69	101-0000-344.12-00
Street Improvement Permit - Engineering and Inspection	Actual Cost	CMC 12.46.020 J-13	101-0000-344.12-00
Street Access/Connection		CMC 12.62.080 Q-52	101-0000-344.12-00
Excavation Application	\$75.00	Ordinance P-19	101-0000-344.12.00
Asphalt Restoration Fees		Ordinance P-19	101-0000-344.10-00
Less than 5 Square Yards	\$280.00		
5 - 7 Square Yards	\$140.00 + \$28.00/sq. yd.		
Over 7 Square Yards	\$185.00 + \$22/sq. yd.		
Street Inspection Fee	\$50.00	Ordinance P-19	101-0000-344.10-12
Street Violation Penalty Max	\$1,000.00	Ordinance P-19	101-0000-344.10-12
Assessment Reimbursement Area	Actual Construction Cost	Ordinance R-76	
Street Vacation	½ Appraised Value + City Incurred Costs	Ordinance M-34	

Civil Design & Land Planning Fees - Project Review & Inspection Fees	Actual Costs Incurred by the City	Resolution D-913	101-0000-344.90-01
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2. **Effective Date.** Unless otherwise provided, this resolution will become effective January 1, 2019.

**ADOPTED** by the City Council of the City of Cheney at a regular meeting this 11<sup>th</sup> day of December, 2018

  
Chris Grover, Mayor

Attest:

  
Cynthia Niemeier, City Clerk