

City of Cheney  
609 Second Street  
Cheney, Washington 99004

## CITY OF CHENEY, WASHINGTON

### ORDINANCE NO. Y-36

AN ORDINANCE AMENDING SECTION 2 OF ORDINANCE Y-19 AMENDING  
THE BUDGET FOR THE CITY OF CHENEY, WASHINGTON, FOR THE FISCAL YEAR  
ENDING DECEMBER 31, 2022, AND PROVIDING FOR THE EFFECTIVE DATE HEREOF:

The City Council of the City of Cheney, Washington do ordain as follows:

Section 1. Section 2 of Ordinance Y-19 is amended to read as follows:

Section 2. Estimated resources, including fund balances or working capital for each separate fund of the City of Cheney, and aggregate totals (net of transactions between funds) for all such funds combined, for the year 2022 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the year 2022 as set forth below:

Fund	Revenue Beginning Balance	Appropriation	Revenue Amendment	Appropriation	Revenue Ending Balance	Appropriation
General	8,620,800	9,537,600	113,400	140,400	8,734,200	9,678,000
Fund Balance	1,016,800	100,000	27,000		1,043,800	100,000
Street	375,800	375,800	-	20,000	375,800	395,800
Fund Balance	-	-	20,000		20,000	-
Arterial Street	420,300	420,300	280,000	280,000	700,300	700,300
Fund Balance	-	-	-		-	-
Residential Street	427,200	605,000	-	150,000	427,200	755,000
Fund Balance	400,000	222,200		(150,000)	400,000	72,200
Fire Equip Res	50,000	50,000	-	-	50,000	50,000
Fund Balance	200,000	200,000			200,000	200,000
Park Capital Res	25,500	325,000	-	-	25,500	325,000
Fund Balance	485,000	185,500			485,000	185,500
Police Capital Res	-	1,000	-	-	-	1,000
Fund Balance	4,700	3,700			4,700	3,700
Street Capital Res	300,200	461,400	-	-	300,200	461,400
Fund Balance	161,200	-			161,200	-

E.M.S. Levy	366,000	318,900	1,200	1,200	367,200	320,100
Fund Balance	-	47,100			-	47,100
Bicycle Safety	100	-	-	-	100	-
Fund Balance	12,100	12,200			12,100	12,200
Criminal Justice	405,200	600,900	3,600	3,600	408,800	604,500
Fund Balance	800,000	604,300			800,000	604,300
Criminal Justice/CTED	15,000	8,300	-	-	15,000	8,300
Fund Balance	65,000	71,700			65,000	71,700
E.M.S. Trauma	1,300	1,300	-	-	1,300	1,300
Fund Balance	3,800	3,800			3,800	3,800
Outside Jobs	70,800	70,800	-	-	70,800	70,800
Fund Balance	-	-			-	-
Park & Rec Utility Tax	877,900	942,900	800	177,800	878,700	1,120,700
Fund Balance	520,000	455,000		(177,000)	520,000	278,000
Hotel/Motel Tax	40,400	265,000	-	-	40,400	265,000
Fund Balance	224,600	-			224,600	-
Information Tech	357,400	357,400	32,800	127,000	390,200	484,400
Fund Balance	127,000	127,000		(94,200)	127,000	32,800
City Beautification	19,600	19,500	-	-	19,600	19,500
Fund Balance	114,000	114,100			114,000	114,100
Capital Facilities	102,000	1,802,000	-	-	102,000	1,802,000
Fund Balance	1,700,000	-			1,700,000	-
Light	9,342,200	10,073,600	185,200	260,100	9,527,400	10,333,700
Fund Balance	731,400	-	74,900		806,300	-
Water	1,838,300	1,978,300	55,700	125,700	1,894,000	2,104,000
Fund Balance	140,000	-	70,000		210,000	-
Solid Waste	1,466,000	1,766,000	700	700	1,466,700	1,766,700
Fund Balance	300,000	-			300,000	-
Sewer	3,066,100	3,221,100	4,000	104,000	3,070,100	3,325,100
Fund Balance	155,000	-	100,000		255,000	-
Unemployment	100	94,500	-	-	100	94,500
Fund Balance	94,400	-			94,400	-
Equip Rental	39,100	41,100	-	24,400	39,100	65,500
Fund Balance	2,000	-	24,400		26,400	-
Mechanical Shop	136,600	136,600	-	-	136,600	136,600
Fund Balance	-	-			-	-
Total w/o Fund Balance	28,363,900	33,474,300	677,400	1,414,900	29,041,300	34,889,200
Total Fund Balance	7,257,000	2,146,600	316,300	(421,200)	7,573,300	1,725,400
<b>Total Budget by Fund</b>	<b>\$ 35,620,900</b>	<b>\$ 35,620,900</b>	<b>\$ 993,700</b>	<b>\$ 993,700</b>	<b>\$ 36,614,600</b>	<b>\$ 36,614,600</b>

Section 3. This ordinance shall be in full force and effect five days after passage, approval and publication.

Introduced this 13th Day of December, 2022

Passed by the City Council this date: 13th Day of December, 2022.

Approved by the Mayor this date: 13th Day of December, 2022.

DocuSigned by:  
*Chris Grover*  
0B2BE92C6A9E4DE...  
\_\_\_\_\_  
Chris Grover, Mayor

Attest:

DocuSigned by:  
*Cindy Niemeier*  
A8FD52540E8149A...  
\_\_\_\_\_  
Cynthia L. Niemeier, City Clerk

DocuSigned by:  
*Michael Kapann*  
7043CF6CF4CA4FD...  
\_\_\_\_\_  
City Attorney

**Certificate Of Completion**

Envelope Id: 2046B5126AD34551B5CAB0207DF1F707	Status: Completed
Subject: Complete with DocuSign: 2022 Budget Amendment - Y-36.xls	
Source Envelope:	
Document Pages: 3	Signatures: 3
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Cindy Niemeier
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	cniemeier@cityofcheney.org
	IP Address: 173.226.203.130

**Record Tracking**

Status: Original	Holder: Cindy Niemeier	Location: DocuSign
12/15/2022 9:03:20 AM	cniemeier@cityofcheney.org	

**Signer Events**

Chris Grover  
 cgrover@cityofcheney.org  
 Mayor  
 City of Cheney  
 Security Level: Email, Account Authentication (None)

**Signature**

DocuSigned by:  
  
 0B2BE92C6A9E4DE...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 69.28.39.4

**Timestamp**

Sent: 12/15/2022 9:04:24 AM  
 Viewed: 12/19/2022 9:54:33 AM  
 Signed: 12/19/2022 9:54:39 AM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

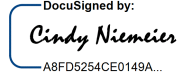
Michael Kapaun  
 mjk@witherspoonkelley.com  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
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 Signature Adoption: Pre-selected Style  
 Using IP Address: 66.162.141.242

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 Signed: 12/19/2022 9:55:59 AM

**Electronic Record and Signature Disclosure:**  
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 ID: a7eab5bf-bcd9-4a08-840a-3fdb13accfb

Cindy Niemeier  
 cniemeier@cityofcheney.org  
 Finance Director  
 City of Cheney  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
 A8FD5254CE0149A...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 173.226.203.130

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 Signed: 12/19/2022 11:05:35 AM

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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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Envelope Sent	Hashed/Encrypted	12/15/2022 9:04:25 AM
Certified Delivered	Security Checked	12/19/2022 11:04:52 AM
Signing Complete	Security Checked	12/19/2022 11:05:35 AM
Completed	Security Checked	12/19/2022 11:05:35 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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<b>Electronic Record and Signature Disclosure</b>
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From time to time, City of Cheney (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact City of Cheney:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [cniemeier@cityofcheney.org](mailto:cniemeier@cityofcheney.org)

### **To advise City of Cheney of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [cniemeier@cityofcheney.org](mailto:cniemeier@cityofcheney.org) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from City of Cheney**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [cniemeier@cityofcheney.org](mailto:cniemeier@cityofcheney.org) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with City of Cheney**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [cniemeier@cityofcheney.org](mailto:cniemeier@cityofcheney.org) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Cheney as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Cheney during the course of your relationship with City of Cheney.